

Village of Scarsdale, N.Y.

Engineering Department

(914)-722-1105 - Fax: (914)-722-1103

Application for Street/Sidewalk (R.O.W.) Opening & Closing Permit:

P.O. # _____ PERMIT # _____ CODE 753 # _____

Date: _____

LOCATION OF STREET OPENING: _____

(Street & Number)

Sec: _____ Block: _____ Lot: _____

PROPERTY OWNER INFORMATION:

Homeowner Name: _____

Address: _____

Telephone # (DAY) _____ (NIGHT) _____ (EMERGENCY) _____

CONTRACTORS' INFORMATION:

Contractors Name: _____

Address: _____

Telephone # (DAY) _____ (NIGHT) _____ (EMERGENCY) _____

Number of Cuts: _____ Dimensions: _____ (Attach Sketch)

PURPOSE OF PERMIT: _____

FOR OFFICE USE ONLY:

RIGHT OF WAY RESTORATION DEPOSIT:

STREET _____	\$ _____
SIDEWALK _____	\$ _____
GRASS AREA _____	\$ _____
OTHER (SPECIFY) _____	\$ _____

PERMIT FEE: \$350.00 _____ **WATER DEPT. INSPECTION FEE:** \$150.00 _____

UTILITY CONNECTION FEES: **MANHOLE/CATCH BASIN:** \$500.00 _____ **PIPE CONNECTION:** \$350.00 _____

BAG METER FEE: \$30.00/METER/DAY: #METERS: _____ #DAYS: _____ **METER ID #'S:** _____ \$ _____

GENERAL LIABILITY INSURANCE CERTIFICATE: Coverage Dates: _____ to _____

INSPECTION FOR REFUND BY: _____ **DATE:** _____

APPROVED: _____

DISAPPROVED: _____ **REFUND TO:** _____

REFUNDED BY: _____ **DATE:** _____

REMARKS: RETURN THIS COPY TO ENGINEERING **REVISED:** 9/25/09

*****PLEASE READ AND SIGN THE ADDITIONAL FORMS OF THIS APPLICATION*****

VILLAGE OF SCARSDALE
INSURANCE REQUIREMENTS
FOR
STREET OPENINGS – SIDWALK OPENINGS

1. **§256-12. Insurance Requirement for street openings, sidewalk openings or any excavation in a public place totaling 500 square feet or less.**
 - A. **For street openings sidewalk opening or any excavation in a public place totaling 500 square feet or less,** no permit shall be issued for any such opening until the person desiring to make such opening or the person for whom it is to be made shall furnish to the Village insurance, evidenced by a certificate of insurance naming the Village as additional insured, in form satisfactory to the Village Attorney, with limits for personal injury of not less than **\$1,000,000** for any one person and not less than **\$3,000,000** for any one accident and not less than **\$100,000** for any one accident and **\$500,000** in the aggregate for property damage, insuring the Village, its officers, employees and agents against any liability for personal injury or property damage, directly or indirectly resulting from or arising out of the granting of any such permit or any such opening or the method and manner of doing any work permitted or required by any such permit or under this Article or any negligent act or omission in connection therewith on the part of the permittee, his employees or agents, provided that a public service corporation may, at its option, file an undertaking, in form satisfactory to the Village Attorney, to indemnify and save harmless the Village, its officers, employees and agents from any such liability, covering all openings made by it.
2. The certificate of insurance must contain an endorsement in the form satisfactory to the Village Attorney as follows:

“It is agreed that the contractor will hold the Village of Scarsdale, its officers, servants and agents harmless, for personal injury or property damage, directly or indirectly resulting from or arising out of the granting by the Village of any street opening permit to (insert name and address of permittee), or any opening or the method or manner of doing any work permitted or required by any such permit or by Chapter 256, Article II of the Scarsdale Village Code or any negligent act or omission in connection therewith on the part of the permittee, his (its) servants or agents.”
3. This endorsement should be on a separate sheet and signed by the contractor.
4. The original certificate of insurance to be submitted to the Engineering Department 2nd Floor, Scarsdale Village Hall, Scarsdale N.Y. 10583.
5. An underground Utilities Center Case Number is required before a street opening permit is issued. Call 1-800-962-7692 for a case number.
6. Contractor shall obey the latest O.S.H.A. standards, rules and regulations for all street openings, sidewalk openings or any excavation in a public place.

Information Current as of April 1, 2004

VILLAGE OF SCARSDALE
OBLIGATIONS OF APPLICANT
SCARSDALE CODE SECTION 256

1. THE APPLICANT FOR THIS PERMIT IS RESPONSIBLE FOR THE TEMPORARY REPAIR OF THE PUBLIC RIGHT – OF- WAY, PARK OR OTHER PLACE, PRIOR TO FINAL RESORATION, AS APPROVED BY THE VILLAGE ENGINEER TEMPORARY REPAIR IS TO CONSIST OF TWO (2) INCHES OF ASPHALT CONCRETE PLACED ON TOP OF THE K-KRETE BACKFILL AND LEVEL WITH THE EXISTING ROAD SERVICE.
2. WHENEVER A CONCRETE SLAB IS CUT OR BROKEN, THE AREA TO BE REPAIRED SHALL INCLUDE A FULL SLAB.
3. ALL EXCAVATIONS SHALL BE BY OPEN CUT, UNLESS BY SPECIAL PERMISSION OF THE VILLAGE ENGINEER.
4. ALL TRENCHES SHALL BE BACKFILLED USING K-KRETE 50 IN THE TRAVELED WAY OR UNDER SIDEWALKS; TRENCHES OUTSIDE THE TRAVELED WAY MAY BE BACKFILLED WITH GRAVEL OR ITEM 4 COMPACTED IN LAYERS NO GREATER THAN 12 INCHES, PROVIDING A 95% COMPACTION.
5. ALL WORK DONE UNDER ANY PERMIT ISSUED HEREUNDER, WHETHER DIRECTLY BY THE APPLICANT OR BY OTHERS, TO WHOM THE WORK IS SUBLET, SHALL CONFORM TO THE REQUIREMENTS OF THE VILLAGE ENGINEER AND SHALL BE UNDER FULL SUPERVISION OF THE APPLICANT, WHO SHALL BE SOLELY RESPONSIBLE FOR THE CHARACTER OF THE WORK DONE.
6. ALL EXCAVATIONS SHALL NOT REMAIN OPEN LONGER THAN IS STRICTLY NECESSARY FOR THE PERFORMANCE OF THE WORK WHICH REQUIRED THE EXCAVATION.
7. TEMPORARY TRENCHES SHALL BE WIDENED A MINIMUM OF ONE (1) FOOT BEYOND THE ORIGINAL CUT OR ANY CRACK DEVELOPED FROM THE ADJACENT PAVEMENT SETTING BECAUSE OF THE EXCAVATION. THE BASE COURSE OF ROAD PAVEMENT SHALL CONSIST OF NYSDOT TYPE 1A ASPHALTIC CONCRETE TO A DEPTH EQUAL TO THE EXISTING BASE COURSE, BUT NOT LESS THAN 4 INCHES TOP / FINISH COURSE SHALL CONSIST OF NYSDOT TYPE 7F OF 2 ½ INCHES, PLACED IN 2 LIFTS. THE EDGES OF THE TRENCH SHALL RECEIVE A LIBERAL APPLICATION OF ASPHALTIC EMULSION TO SEAL ALL EDGES.
8. THE PERSON TO WHOM THIS PERMIT IS ISSUED SHALL MAINTAIN SUFFICIENT GUARDS, BARRICADES, LIGHTS OR WATCHPERSONS TO PROTECT PERSONS AND PROPERTY AGAINST INJURY AND DAMAGE BY REASON OF ANY SUCH OPENING(S).
9. ALL ROADWAY OPENINGS WHICH REQUIRE PLATES, SHALL HAVE THE PLATES RECESSED INTO THE PAVEMENT AND PROPERLY PINNED TO SECURE AGAINST MOVEMENT AND ANY NOISE DISTURBANCES.

APPLICANT HEREBY ACKNOWLEDGES THAT HE/SHE HAS READ THESE PROVISIONS, AND AS A PRECEDENT TO RECEIVING THIS PERMIT, APPLICANT AGREES TO FULLY AND FAITHFULLY PERFORM AND DISCHARGE EACH AND EVERY ONE OF SUCH DUTIES AND OBLIGATIONS.

APPLICANT SIGNATURE

DATE

VILLAGE OF SCARSDALE
INSURANCE REQUIREMENTS
FOR
STREET OPENINGS

The policy must be accompanied by an endorsement in the form satisfactory to the Village Attorney as follows:

“It is agreed that the contractor will hold the Village of Scarsdale , its officers, servants and agents harmless, for personal injury or property damage, directly or indirectly resulting from or arising out of the granting by the Village of any street opening permit to (_____), or any opening or the method or manner of doing any work permitted or required by any such permit or by Chapter 256, Article II of the Scarsdale Village Code or any negligent act or omission in connection therewith on the part of the permittee, his (its) servants or agents.”

VILLAGE OF SCARSDALE

MINIMUM PAVEMENT RESTORATION LIMITS

SCALE: 1" = 30'-0"

(check one)

SCENARIO "A"

(SINGLE SERVICE/UTILITY)

DEPOSIT REQUIRED = \$1,500.00

IF THE MAIN IS LOCATED ON THE NEAR SIDE OF THE ROADWAY (CURB TO CENTERLINE), THE VILLAGE WILL REQUIRE CURB TO CENTERLINE OF ROADWAY RESTORATION WITH A 5'-0" MINIMUM WIDTH MEASURED FROM EITHER EDGE OF TRENCH AND AC SEAL ON THREE (3) SIDES

STRUCTURE

(check one)

SCENARIO "B"

(SINGLE SERVICE/UTILITY)

DEPOSIT REQUIRED = \$3,000.00

IF THE MAIN IS LOCATED ON THE FAR SIDE OF THE ROADWAY (ACROSS THE CENTERLINE), THE VILLAGE WILL REQUIRE CURB TO CURB RESTORATION WITH 5'-0" MINIMUM MEASURED FROM EITHER EDGE OF TRENCH WITH AC SEAL ON TWO (2) SIDES

STRUCTURE

(check one)

SCENARIO "C"

(MULTI-SERVICE/UTILITY PATCHWORK)

DEPOSIT REQUIRED = \$3,000.00

IF MULTIPLE VILLAGE SERVICE/UTILITY PATCHES ARE NEEDED WITHIN 30' THE RESTORATION REQUIRED WILL BE 5' ON EITHER SIDE OF THE FURTHEST OUTSIDE PATCH EDGES WITH AC SEAL ON THREE (3) SIDES IF MORE THAN 60' IS NEEDED A SEPARATE RESTORATION PLAN WILL BE MADE.

STRUCTURE

(check one)

SCENARIO "D"

(MULTI-SERVICE/UTILITY)

DEPOSIT REQUIRED = \$5,000.00

IF MULTIPLE VILLAGE SERVICE/UTILITY LINES ARE AFFECTED WITHIN 60' THE RESTORATION REQUIRED WILL BE 5' MEASURED FROM THE EDGES OF THE FURTHEST OUTSIDE TRENCHES WITH AC SEAL ON TWO (2) SIDES. IF MORE THAN 60' IS NEEDED A SEPARATE RESTORATION PLAN WILL BE MADE.

STRUCTURE

(check one)

SCENARIO "E"

(GAS MAIN REPAIR OVER 50')

****BACKFILL CERTIFICATION REQUIRED****

GAS MAIN REPAIRS OR REPLACEMENTS OVER 50'-0" WILL REQUIRE FULL CURB TO CURB RESTORATION (MILL AND PAVE) WITH BACKFILL CERTIFICATION OF K-CRETE AND BINDER THE FULL LENGTH OF WORK PLUS 5' ON BOTH SIDES EXTENDED WITH AC SEAL ON ENDS.

STRUCTURE

(check one)

SCENARIO "F"

(ROADWAY PAVED WITHIN PAST THREE YEARS)

DEPOSIT REQUIRED = \$10,000.00

ANY WORK PERFORMED WITHIN A ROADWAY THAT HAS BEEN PAVED WITHIN THE PAST THREE YEARS WILL REQUIRE FULL CURB TO CURB RESTORATION (MILL AND PAVE) FOR THE LENGTH OF WORK PLUS A MINIMUM OF 20' ON BOTH SIDES. EXACT LIMITS TO BE SET BY THE VILLAGE ENGINEER IN THE FIELD. AC SEAL REQUIRED ON BOTH ENDS.

STRUCTURE