

# **MEETING NOTICE**

## Village of Scarsdale

A Work Session of the Scarsdale Village Board of Trustees is scheduled for 6:00 PM on Tuesday, March 15, 2022. The meeting will be held in Rutherford Hall located on the 2<sup>nd</sup> Floor in Village Hall. Members of the public wishing to participate in the meeting can do so in person, via online link at <https://zoom.us/j/93183703358>, or call into the meeting using 1-929-436-2866 and entering the Meeting ID 931 8370 3358.\*

### **Agenda**

1. Village Center Strategic Mobility and Placemaking Plan
2. Little League Lights Update
3. Personnel Matters; Including Boards, Councils and Committee Positions/Vacancies – (Executive Session)

It is anticipated that the Village Board will act upon a motion to convene in Executive Session for agenda item #3 above.

CS: 03-10-22

E-MAIL: Journal News (Lohud)  
Scarsdale 10583  
Scarsdale Hamlet Hub  
Scarsdale Inquirer  
The Daily Scarsdale

cc: Lobby Bulletin Board

*\*For a brief Zoom tutorial or to troubleshoot a problem, see here: <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>. For other user questions, please visit the Zoom Help Center: <https://support.zoom.us/hc/en-us>.*

# Village of Scarsdale



## Memorandum

*Planning Department*

To: Robert Cole, Village Manager  
From: Greg Cutler AICP, Village Planner  
Date: March 9, 2022  
RE: Village Center Strategic Placemaking and Mobility Plan Kickoff Meeting

---

The Village of Scarsdale has engaged with FHI Studio to complete the Village Center Strategic Placemaking and Mobility Plan. As part of that process FHI Studio will be attending the March 15, 2022 work session for a kickoff meeting that will set the stage for the project. An agenda for the meeting and a tentative project timeline are attached to this memorandum. The next action step will be the walk audit where a group of public officials and community members will assess the pedestrian safety and comfort in the Village Center and on Sprague Road. The walk audit is scheduled to occur in late March with a specific date forthcoming.

# Scarsdale Strategic Mobility + Placemaking Plan

## Kick-off Meeting

March 15, 2022

6:00 p.m.

## Agenda

1. Introductions
2. Project Overview
3. Timeline
4. Project Updates (Drone Data Collection)
5. Deliverables
  - a. Data Analysis Memo
  - b. Sketch-level renderings at up to three (3) locations with up to three (3) alternatives for each location
  - c. Three (3) conceptual improvement plans by implementation timeline + three (3) conceptual improvement options for Sprague Road
  - d. Conceptual cross sections for Popham Road, Crane Road, and Fox Meadow Road
  - e. Final report
6. Key Meetings
  - a. Walk Audit
  - b. Working Session #1
  - c. Working Session #2
  - d. Virtual Public Workshop
  - e. Public Meetings (SNAP + Scarsdale Forum)
7. Questions/Comments

	March				April				May					June				July				August				September				
Tasks	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	5	12	19	26
<b>VILLAGE CENTER</b>																														
<b>Phase 1: Information Gathering</b>																														
Subtask 1.1: Kickoff and biweekly calls		K	X		X		X		X	X		X		X	X			X	X			X	X			X	X		X	
Subtask 1.2: Website			D	F																										
Subtask 1.3: Data Request Memo			F																											
Subtask 1.4: Drone Data Collection																														
Subtask 1.5: Walk Audit				X																										
Subtask 1.6: Working Session #1					X																									
<b>Phase 2: Analysis</b>																														
Subtask 2.2: Data Analysis Memo						D	F																							
Subtask 2.3: Working Session #2									X																					
Subtask 2.4: Renderings										D	F																			
Subtask 2.5: Virtual Workshop (+ 2 week comment period)													X																	
<b>Phase 3: Recommendations</b>																														
Subtask 5.1: Conceptual Improvement Plans																			D	F										
Subtask 5.2: Conceptual Cross Sections																			D	F										
Subtask 5.3: Public Meetings (2) (+ 2 week comment period)																					X	X								
Subtask 5.4: Final Report																							D	F						
Subtask 5.5: Transfer Website to Village																														
Subtask 5.6: Transfer All Materials/Data to Village																														
<b>SPRAGUE ROAD</b>																														
<b>Data Collection/Analysis</b>																														
Subtask 6.1: Site Visit (after Walk Audit)				X																										
Subtask 6.2: Data Analysis																														
<b>Recommendations</b>																														
Subtask 7.1: Conceptual Improvement Plans (Presented at Working Session #2 & Virtual Workshop)										D						F														
Subtask 7.2: Incorporate into Final Report (Subtask 5.4)																							D	F						

K = Kick-off meeting  
 X = Meetings  
 D = Draft  
 F = Final