

THREE THOUSAND THREE HUNDRED FORTY-EIGHTH
REGULAR MEETING

Video Conference
Via Zoom
April 14, 2020

A Regular Meeting of the Board of Trustees of the Village of Scarsdale was held on Tuesday, April 14th, 2020 via video conference (Zoom) at 7:00 p.m.

Present were Mayor Samwick and Trustees Arest, Crandall, Lewis, Ross, Veron, and Waldman. Also present were Village Manager Stephen Pappalardo, Deputy Village Manager Cole, Assistant Village Manager Richards, Acting Village Attorney Steinman, Village Treasurer McClure, Village Clerk Conkling, and Assistant to the Village Manager Katzin.

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Minutes

The minutes of the Regular Board of Trustees Meeting of Tuesday, March 24, 2020 were approved on a motion entered by Trustee Ross, seconded by Trustee Veron and carried unanimously.

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Bills & Payroll

Trustee Arest reported that he had audited the Abstract of Claims dated April 14, 2020 in the amount of \$1,059,339.35 which includes \$9,395.14 in Library Claims previously audited by a Trustee of the Library Board which were found to be in order and he moved that such payment be ratified.

Upon motion duly made by Trustee Arest and seconded by Trustee Crandall, the following resolution was adopted unanimously:

RESOLVED, that the Abstract of Claims dated April 14, 2020 in the amount of \$1,059,339.35 is hereby approved.

Trustee Arest reported that he had examined the payment of bills made in advance of a Board of Trustees audit totaling \$771,542.72 which were found to be in order and he moved that such payments be ratified.

Upon motion duly made by Trustee Arest and seconded by Trustee Crandall, the following resolution was adopted unanimously:

RESOLVED, that payment of claims made in advance of a Board of Trustees audit totaling \$771,542.72 is hereby ratified.

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Mayor's Comments

Mayor Samwick gave the following comments:

“As recently stated by Fordham University President, Father McShane, we are in “a moment of peril and a moment of great goodness.”

I will start with the peril that we still face. We are beginning to hear that we reached the apex as well as hearing early discussions about easing the restrictions that have been somewhat successful in constraining the spread of the Coronavirus. It is still important for us to continue to be diligent to battle the virus as victory is not yet won. As Governor Cuomo expressed yesterday, “we are controlling the spread of the virus, [but] progress will be incremental.” He continued, “The worst is over, if we continue to be smart.”

Our path to normalcy may begin as early as next month, but this is a path, not an immediate resumption of regular activities. The pandemic will not be over until there is a proven vaccine. It is important that we continue to listen and follow instructions to protect against a relapse or second wave of infection. We have worked collectively to make real progress and our collective efforts will determine our course until an effective vaccine is available.

Moving on to the great goodness we have seen. The generosity of spirit that we have seen has been nothing short of extraordinary and is necessary to continue to save lives and help those in need. Please keep doing what you have done. I will now provide other ways in which we may help each other through this trying time.

Plasma and Blood Donations

People who have recovered from COVID-19 may have high levels of immunity in the form of antibodies. Their plasma can be used to help save the life of another struggling to survive. Please consider donating plasma if you have recovered from the Coronavirus. Mount Sinai and White Plains Hospital/Montefiore have regional locations that will be accepting plasma donations, and you may volunteer to have your blood tested for high levels of antibodies. If you are interested, please contact Mount Sinai or White Plains Hospital/Montefiore.

White Plains Hospital/Montefiore screening will take place at Scarsdale Medical Group's office at 259 Heathcote Road.

Blood donations have been dramatically reduced due to social distancing and the cancellation of blood drives. Many people have asked me how they can help and this is a very straightforward way in which we all may contribute. Those interested in donating blood

may reach out to: AABB (www.aabb.org), America's Blood Centers (www.americasblood.org), American Red Cross (www.redcrossblood.org), Armed Services Blood Program (www.militaryblood.dod.mil), or Blood Centers of America (www.bca.coop). Thank you to all who donate for your life saving generosity.

Needed PPE

There is real ongoing need for personal protective equipment (PPE) at medical centers and for first responders. Please consider donating any PPE you may be able to share with our first responders, including Scarsdale Police, Fire and Volunteer Ambulance Corps; White Plains Hospital; or other medical providers. Constituents may donate goods, services, or space to New York State's response to the COVID-19 public health emergency by emailing icanhelp@westchestergov.com.

Mental Health and Mindfulness During Crisis

Governor Cuomo announced yesterday that New York State has partnered with Headspace to provide New Yorkers with free meditation and mindfulness resources. As the Governor's announcement noted, "We can't underestimate the impact this public health crisis has on mental health. New Yorkers can access a collection of free guided meditations, along with at-home mindfulness exercises and additional resources to help address rising stress and anxiety. Visit www.headspace.com/ny."

New Yorkers may also call the COVID-19 Emotional Support Hotline at 1-844-863-9314 for mental health counseling. New York State has been actively engaged in providing mental health resources to assist residents struggling during this highly unsettling time.

Health Insurance

New Yorkers without health insurance can apply through NY State of Health through May 15, 2020. Residents must apply within 60 days of losing health insurance coverage. New York State of Health may be accessed at www.nystateofhealth.ny.gov.

Village Budget Update

The Village will hold a public budget hearing this evening and must adopt its budget no later than May 1st to comply with NY State requirements. The filed tentative budget has been posted on the Village website and will be addressed at the budget hearing this evening.

The approach the Village has taken to manage its current fiscal and the FY 20-21 budgets is to: (i) identify near-term threats to revenues, (ii) prepare a downside analysis to identified revenue threats, (iii) identify primary sources to fill expected revenue gaps, and (iv) identify secondary sources to fill the downside revenue gaps. The Village Manager and Treasurer have accomplished these goals and the Village Board has supported staff's recommended approach to manage this time of economic strain.

The Village Board has stated that it is seeking to make thoughtful and responsible

adjustments to the FY 20-21 budget based on data that becomes clearer over the coming weeks and months. The Village will also continue to search for ways to recognize the financial strain that many residents are dealing with at this time.

Social Distancing

Please be diligent in social distancing when outside of the home. Governor Cuomo announced the state is increasing the maximum fine for violations of the state's social distancing protocol from \$500 to \$1,000 to help address the lack of adherence to the protocols.

It is critical for management of the pandemic that we strictly adhere to social distancing – for our own benefit and for our friends and neighbors, especially those who are most at risk. Also, inform your children of the importance of social distancing. Thank you for your diligence – whether on line at a store or walking. It is up to each of us.

Landscaping

New York State has clarified guidance on landscaping. Please note that only work which is “for maintenance and pest control purposes has been designated as essential.” Therefore, please have your landscapers refrain from planting decorative plants – though you are welcome to do so yourself.

Leaf Blowing

I would like to remind all residents that the local leaf blowing ban goes into effect on June 1st. Please be sure to limit use of gas-powered leaf blowers starting in June.

A number of people have asked whether leaf blowers may spread Coronavirus. To date, the NYS Department of Health has not issued any guidance that indicates that the virus may be spread by leaf blowers. Should the NYS Department of Health issue guidance that may link leaf blower use to the spread of the virus, the Village will immediately accelerate its ban on the use of leaf blowers.

Census

The Census is underway. Participation in the census is important as federal dollars are allocated based on census data. I was informed yesterday that Scarsdale’s participation rate so far is strong with over 60% of residents submitting census surveys so far. For those that haven’t yet completed their census surveys, please do so. Thank you.

Concluding Remarks

The Village remains committed to providing essential services and preparing for the difficult weeks ahead as well as the time in the not too distant future when we return to a new normalcy that is rooted in the past while incorporating learnings from the current adjustments we are all making.

While I know the uncertainty of the weeks ahead weigh heavy on residents’ minds and hearts, we must continue to have hope and take comfort in the strength of our community and its resilience. Reach out to neighbors and friends to say hello and just connect. Together we will face this and together we will overcome the adversity. We need

each other more than ever and while we cannot be together we can be “together apart”. Be well and please stay home.

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Manager’s Comments

Village Manager Pappalardo gave the Board and the community an update as to what has been happening from an administrative and operational side of this pandemic.

He reported that in accordance with a recent executive order from Governor Cuomo, the Village Hall has been closed for an extended closure through April 30th; therefore Village hall will continue to be closed through the end of this month. He stated that the Village continues to provide services to the community.

In regard to spending, Village Manager Pappalardo stated that spending is limited to costs associated with the COVID-19 emergency operations, including personal services overtime equipment, supplies, as well as for the continuation of essential Village, public health, safety and welfare services. Obviously the Village has to manage this crisis and has to spend some money to do that, departmental and otherwise. We still have a Village government to operate and there are still other public health, safety and welfare services that we need to provide, so we will be spending money in those areas as well. These would include continued police patrols and enforcement of both COVID-19 related executive orders and any criminal activity and other things that the Police Department does on a day to day basis. The Fire Department is ready to serve as first responders.

In regard to the Police Department, they are accompanying the Scarsdale Volunteer Ambulance Corps on most calls; they do not attend to patients, but they are present for support and they're there to help if needed with other services as they tend to patients. They are also providing patrols Village wide on a daily basis. Currently, one of the things that they're doing is enforcing social distancing in the parks and playgrounds, which are currently closed and the school grounds as well. They are also monitoring the construction and landscaping activity that's prohibited under the Governor's Executive Orders. Just about every construction site in the Village on residential single family residential homes would be considered non- essential and the Police Department is keeping an eye on those activities in conjunction with the building and engineering staff. Health wise the Police Department is holding up well; there is currently have one officer that's out with COVID-19. They are following the CDC guidelines for first responders which were just updated last week. There are certain triggers that would require them to stay home.

The Fire Department continues to provide emergency services in their area. Unfortunately, a number of the firefighters have come down with COVID-19, so now they are at home recuperating. This has had an adverse impact on overtime in that department and he and the Chief are talking now about how we can work through some of those issues.

In regard to public works, Village Manager Pappalardo stated that focus is on sanitation collection, an essential service that provides the residents and could be a public

health issue if not taken care of. What has been done early on in sanitation was bring in highway, water, and facilities maintenance crews from those divisions to work with the sanitation department. There are five crews that go out every day with three people on a crew. There is one sanitation individual employee working on each one of those crews and then they have mixed in highway, water, and facilities. This has allowed them to have a split shift, so Sanitation employees that are working one week and another group that's working on the second week, so they're working one on and one off and that has worked very well. The Sanitation Department employees have been healthy and showing up for work every day. They have been out there picking up garbage recyclables and are going to start picking up the spring waste and the yard waste at the curb. The Village has had a good success with what was set up by the Superintendent of Public Works and it's working out very well, and the crews are working very hard out there.

Village Manager Pappalardo asked the community to be cognizant of the fact that there are some people that are working on the sanitation routes that are not familiar with them. There is rear yard collection of garbage twice a week, and they're having some issues finding the garbage. He asked those residents in the Village to make sure that they put their garbage out in an area that's visible from the driveway, whether it be the apron of the driveway by the street or out in front of the garage, but somewhere where the workers can actually see it. This way, they don't have to circle around the house, losing time and then not be able to find the container, and having to go back a second time.

Village Manager Pappalardo stated that the highway crews are helping with sanitation. There are a few highway crews out every day, on public health, safety and welfare items. Tree crews are going out to remove dangerous trees, and we are focusing on sanitary and storm sewer maintenance and repairs and any street repairs that are necessary such as potholes and other things of that nature that could be dangerous and cause harm to both vehicles and people.

Village Manager Pappalardo also noted that DPW facilities crews are also sanitizing all of the open Village facilities on a weekly basis. DPW vehicles are also being sanitized. He stated that they are doing a terrific job with that. The Village has fogging machines that were purchased so they can hit every spot in all of the facilities, and he stated that he felt this is really helping with keeping staff healthy and on the job. The central garage mechanics are working as well on any mechanical issues that come up and preventative maintenance on the on the truck equipment and the apparatus to keep the first responders out there working.

Mr. Pappalardo continued, stating that the water department has maintaining normal operations, and as he mentioned earlier, they are assisting with sanitation as well. The pump stations are operating very smoothly. The pump station operators are healthy and doing their job; should something happened to them, there are backups.

There have been a handful of water leaks that required staff to go out and for the crews to go out and fix, but all in all the water department is in very good shape, and we continue to provide water for for all of our customers.

Village Manager Pappalardo stated that Building and engineering inspectors have been out inspecting all of the sites with open building permits and open street permits and

closed them down, pursuant to the Governor's Essential/non-essential construction executive orders. This is very time consuming and there are a lot of concerns and questions from our residents. However, we have to be able to maintain social distancing and we need to enforce these executive orders for the good of everybody and for public safety concerns. Flexibility is really

Village Manager Pappalardo: The Village is also actively inspecting landscaping activities. This will be a concern for the Village over the next couple of months as the landscapers arrive in the Village for spring cleanup and so forth, so they can cut the grass, and do maintenance work. However, they are not allowed under the Executive Order to plant ornamentals or to plant annual flowers or trees. The Police Department and Building Department will be enforcing this.

The Building and Planning Departments are currently working with the IT department on protocols for reconvening the land use boards. This will obviously be done on Zoom.

Village Manager Pappalardo stated that the Recreation Department is also focusing right now on grounds maintenance via our contractor. At some point, the community will be able to get back to some sense of normalcy, and we want them to be able to enjoy the recreation programs as part of that. We have gotten word from the County health department today that we would not be in a position to open up the pool on Memorial Day usual, which is early this year on the 23rd of May. So the Village is planning on pushing that out for a month, and we're going to hold off before we start to spend real money on getting the pool complexes ready. However, before that is done, there is a schedule with six weeks of lead time, and the same thing with the day camp. It looks as if we're going to have access to the school building. The Village is planning to have the summer camp but is not expending any real money right and now not hiring anyone. They are still taking a wait and see approach, but will be ready when the time comes, and will then have to make these decisions.

Village Manager Pappalardo stated that the Human Resources Department is hard at work handling all COVID-19 matters and personnel policies and protocols that have been put in place. Our HR Director has been working closely with employees and department heads relative to sick leave, CDC and Department of Health guidance and interpretations. All the employees that may feel like they may have been exposed or aren't feeling well are calling the HR director directly and she's managing that whole operation with the department heads and the employees, and it's been it's been working out well. And we have been able to pivot accordingly as some of these Executive Orders are amended.

The IT department is assisting all of the employees that are presently working both from home and reporting to one of the Village facilities. The IT Director reported that call volumes have decreased over this past week. Most of our employees are getting comfortable with working remotely and we're happy about that. The IT director is also actively managing the hardware and software and monitoring activity for cyber threats which are omnipresent.

The Assessor's staff has been staggering coming in and working from home. They have some statutory deadlines that have not been extended so they have to get ready for the tentative assessment role. We had exemptions with deadlines due on May 1st. The new

Assessor has reached out with her staff to over 50 seniors that they have on record for some of the senior citizen exemptions and assisting them with trying to get their applications in for the May 1st date which also includes income tax returns, and if they can't get those in, now we can use last year's. There is also an item on the Village Board meeting tonight, which would allow for the Village Board to adopt a local law, to extend that May 1st deadline to the third Tuesday in June, which is Grievance day and that would be the last day that they could actually file for the exemption that's provided for with the State and the State Real Property tax law. The Board will be considering that tonight.

The Treasurer's office is always busy and we have a combination of staff remotely and in-house and Treasurer McClure is staggering that accordingly. They have County tax billing and collection and bi-weekly payroll that must be done, as well as investment of Village monies, purchase order processing and review. He and Ms. McClure have been hard at work on the FY 2020/2021 budget review and analysis. There are a lot of residents who are not in Scarsdale right now and can't travel back so the Treasurer's office is helping them to understand what their tax bill is, as well as payment options, etc.

Village Manager Pappalardo reported that the Justice Court is also busy – the Court Clerk and Judge have been busy since Village Hall closed, contacting defendants and attorneys with court dates and to inform them that the code is temporarily suspended until further notice and assure them that their right to a trial and due process will be upheld once court reopens. The Court clerk is already working on a schedule for all those that still have to come to Court when we reopen.

Village Manager Pappalardo stated that he is extremely pleased with the commitment of the professional staff and all of the workers that are out there working hard, trying to keep themselves safe and continuing to provide the services to the community. The staff takes pride in that is doing their best to manage through this. We have had plenty of experience with emergency management, but nothing like this before. Not only is staff coming in to work, but they are dedicated, working from home. From a financial standpoint, we're doing everything we can to protect the Village right at this particular point in time, both with austerity and also with thinking about what needs to be done with the 2020/21 budget moving forward.

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Mayor Samwick thanked the Village Manager and stated that the job that he, and the department heads are doing, and the staff across the board is really almost beyond description. It is 24-7, and as the Village Manager stated, we have dealt with crises before; natural disasters; but we've never dealt with anything quite like this. We have never dealt with an artificial closing of Village Hall and artificial closing of a number of facilities and a limitation of number of people, and yet there is continuous delivery of services. The amount of dedication, and the amount of professionalism that we're seeing is really outstanding. He commended the Village Manager and the department heads and staff for doing an incredible job.

Village Manager Pappalardo thanked the Mayor and added that another operation that he didn't mention because they are not under

the auspices of the Village government is the Scarsdale Volunteer Ambulance Corps, who have just been incredibly amazing, and heading every call they get is David Raizen, who has been very instrumental in finding PPE and other supplies for us and reported to me today that that they haven't lost a single volunteer yet which is just amazing, because they're going on all of these calls and they're treating all of the residents to the best of their ability and that has not been easy both physically and psychologically. We all owe them a real debt of gratitude as volunteers for this community for all that they're doing and will continue to do to help us get out of this situation with the pandemic -- so a thank you to them.

Mayor Samwick seconded that in its entirety; they are really at the frontline with what they're doing, day in, and day out. They are in harm's way like they have never seen before. And again, just to remind the community that SVAC is a volunteer organization. It is not affiliated with the village; it is not funded by the village. It is funded by donations and the community; the community has been a very strong supporter historically of SVAC and we are reaping the benefits of that today.

Mayor Samwick stated that they are going to adjust the agenda, a little bit; the public hearing is going to start in 20 minutes as noted on the Public Hearing notice.

Mayor Samwick stated that the Board would now move to the public comment section.

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Public Comments

Mayor Samwick asked that public comments be limited, as usual, to five minutes, and he also requested that speakers not address the budget as that will be handled during the public hearing which will follow. If anybody wishes to be heard and has a comment, he requested that they please raise their hand on the Zoom application.

Robert Berg, 32 Tisdale Road, stated that he has two comments to make. The first comment is a ministerial one. He stated that he had a conversation with the Village Clerk at the end of March, when he had noticed a transcription error in the summary rendition of his public comments. This related to comments about the doctor who had been invited by the Village Board to talk about COVID-19. The quote in the March 10th minutes stated that what made things worse is that the Mayor and the Board members told him to stop, which is the opposite of what he had said – what should have been in the minutes is that the Mayor or Board members failed to tell him to stop. He stated that the Village Clerk advised him to make the statement correcting the statement in the March 10th minutes, and that would correct the minutes and for posterity, there will also be a videotape of the correction.

Mr. Berg stated that his second comment concerns the Executive Session the Board held this evening at 5:30 p.m. He stated that he is happy to hear from the Village Manager that only one police officer is out with COVID-19; however, he is somewhat surprised and unhappy to hear that a number of firefighters are out sick. He asked the Village Manager how many are out sick; we have 46 career firefighters.

The Village Manager stated that currently he believed that there are six that are out sick.

Mr. Berg asked if there was any particular reason for this and asked if they were protecting themselves or not. He noted that the police seem to have done a fantastic job of protecting themselves, and that it's a little concerning that we have so many firefighters that are sick.

Village Manager Pappalardo responded that the Village is concerned for them as well and the Fire Chief has spoken with them about being sure to protect themselves away from work, both for their own health and for their loved ones and as to the responsibility for the job. We are not happy that they're out; we don't want them to be sick. And certainly, it's had an impact on our, on our operation.

Mr. Berg expressed his concern regarding overtime as a result of the firefighters being out sick, and that with 58 volunteer firefighters, perhaps some of them could substitute on some of the shifts from the career firefighters to reduce the overtime expenditures, given the economic straits that we're in.

Village Manager Pappalardo stated that there are complications with that which, he didn't want to discuss at this time, however, he understood Mr. Berg's comment.

As there were no further comments, Mayor Samwick closed the public comment section of the meeting, and reminded everyone that there is a second public comment section of the meeting at the end of the meeting. And again, we will be opening up the public hearing for public comment on the Tentative FY 2020/2021 Village Budget.

Trustee Liaison Reports

Trustee Crandall reported that this is the 50th anniversary of Earth Day. The first Earth Day was organized by Senator Gaylord Nelson in 1970, and offered a quote from him which still rings true today – “the real wealth of a nation is its air, water, soil, forests, rivers, lakes, oceans, scenic beauty, wildlife habitats, and bio diversity. Take this resource away and all that is left is a wasteland.” Given the current situation, we do not have any events organized for Earth Day.

However, Trustee Crandall stated that there are some things you can do - take a look at your yard, and you may see that there are small trees coming up. If they're in a good location, please let them grow, if not consider transplanting them elsewhere on your property. Please do not move them to any Village land because that's not allowed; there's no planting on Village land without permission.

She further stated that on windy days, please prevent your recycling from blowing around. When you're out walking and if you can, and do so safely with gloves on, please pick up any litter, you may find.

She suggested that residents could donate to their favorite environmental nonprofits. We have the Friends of Scarsdale Parks which helped quite a bit with local projects, but there's so many more out there to choose from. She suggested that residents take the time to learn about environmental issues. She asked that residents try to do something in honor of the 50th anniversary of Earth Day this year. We also have Arbor Day on Friday, April 24th as the Mayor mentioned. Although you cannot ask any professional to plant a tree, you can plant your own tree. She also asked residents to remember that given the recent storm, it's important to have your trees inspected by a certified arborist. When you find one make sure that they will do the inspection for free, and most of them in the area will provide this service. It is an essential service they are allowed to do at this time.

Trustee Crandall wished everyone a happy Earth Month, and asked that they please do what they can.

Village Manager Pappalardo reported that the Village was again awarded the tree City USA Award for which we normally would celebrate at Arbor Day.

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Trustee Veron gave the following report, stating that she would like to provide a report as liaison to the library:

“Last night, I attended a Library Board zoom meeting to conduct essential business and have a few updates.

From the Building Committee: Work at the library site is ongoing, but certainly slowed as we adhere to guidelines for safe workspaces during Covid-19.

Going forward, the impact of this crisis on the project budget and schedule remains unknown, but the Building Committee, Paul Zaicek and our extended Village staff are committed to the safe and successful project completion, currently targeting end of August. As has been the case from the beginning, the library leadership values transparency and will continue to keep the community informed.

While we are plagued by COVID stressors, we do hope that our community has had a chance to enjoy a positive moment (on their daily walks or drive bys) when catching a glimpse of what is coming. The glass-wrapped reading gallery that faces the pond has most certainly captured our collective imagination.

Strategic Plan: As I've mentioned previously, The Library Board, Library staff and Friends of the Library partnered to complete a comprehensive strategic plan designed to guide future library priorities. The plan is visionary and flexible to meet the changing needs of the community. I know the Village Board looks forward to a time when Director Bermel and the Strategic Plan Committee will be able to share the plan in more detail, but in the interim, the strategic plan is posted on the library website for the community's perusal.

Current Operations (directly from Director Bermel):

- Library staff have been working hard to provide services remotely, learning as we go.
- Our email accounts are being monitored Monday-Friday, and people can get library cards or renew cards online (very popular service!)
- Title requests for ebooks are being filled within 48 hours
- We are creating content and updating the website daily. Since we can't help in person, we are supporting the community digitally.
 - Featured on the site: eBooks, Eaudio, Entertainment, Online Programs and Activities, Student Resources, Just for Kids, News & Investing, COVID-19
 - Librarians' Corner is a new feature on the website highlighting our employees' talents and interests, virtual book recommendations, etc.
 - Working with local youth to showcase their talents online with interviews & video
- We are highlighting other online learning opportunities on the website, social media and in our eblasts--author webinars, virtual tours, celebrity storytime, etc.
- We are offering online programs for adults and children
 - NASA Ambassador Paul Cirillo will present Living on the International Space Station on April 21st at 7 p.m. via Zoom
 - Former Library Trustee and local author Barbara Josselson is doing a virtual author talk, launching her newest book, this Thursday via Zoom
 - Yoga class series starting Monday the 20th at 5:30 p.m. - in keeping with our Mayor's comments on health and wellness
 - Check the SPL online calendar for more information
- Sign up for our eblasts, follow us on FB and IG
- And, WE MISS SEEING EVERYONE!!!”

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Trustee Waldman reported as liaison to the Scarsdale Edgemont Family Counseling Services, stating that she attended a zoom meeting with the Safe Coalition last week. She stated that the Safe Coalition has an important message for the community. They recognize that social distancing and isolation creates issues for families, putting them at high risk in places where there was violence in the home. She stated that there is great concern for physical and emotional safety in homes where there was violence of any kind, domestic child elderly, etc. They have listed some basic tips that she stated that she would like to share with the community. First, keep the lines of communication open and stay in touch with your support network whenever possible, and create a safety plan, including how to leave the home if necessary. Share your concern and any history of violence at home with someone; possibly even the police. Provide to your contacts a seemingly innocuous word or phrase that you can use to alert them that you are in a potentially dangerous situation so that somebody can call for help. She stressed that these persons should know that there is help and resources available; stay safe.

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Mayor Samwick & Board of Trustees

ANNUAL MEETING RESOLUTIONS

The Mayor announces that the previous assignments made by the Mayor and approved by the Village Board last year via resolution dated April 9, 2019, a copy of which is on file with the Village Clerk, are herein continued until otherwise amended.

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RESOLVED, that pursuant to the provisions of Section 57-1 of the Village Code, Stephen M. Pappalardo is hereby appointed Village Manager for the current official year.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Arest, the aforementioned Resolved was approved by a unanimous vote.

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RESOLVED, that pursuant to the provisions of Section 57-1 of the Village Code, Robert Cole is hereby appointed Assistant Village Manager, and further appointed Deputy Village Manager pursuant to the provisions of Section 57-3 of the Village Code for the current official year.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Crandall, the aforementioned Resolved was approved by a unanimous vote.

RESOLVED, that pursuant to the provisions of Section 57-1 of the Village Code, Ingrid Richards is hereby appointed Assistant Village Manager for the current official year.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Crandall, the aforementioned Resolved was approved by a unanimous vote.

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Pursuant to provisions of Section 3-301 of Village Law, the Mayor hereby appoints Donna M. Conkling as Village Clerk for the statutory term of two years.

RESOLVED, that the appointment of Donna M. Conkling as Village Clerk for the statutory term of two years is hereby approved.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Crandall, the aforementioned Resolved was approved by a unanimous vote.

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The Village Clerk states that pursuant to the provisions of Section 4-402 of Village Law, and the opinion of the State Comptroller 362, 1960, she hereby appoints Veronica Regazzi as Deputy Village Clerk for the current official year.

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Pursuant to the provisions of Section 4-400 of Village Law, the Mayor hereby appoints Marie Louise McClure as Village Treasurer for the statutory term of two years.

RESOLVED, that the appointment of Marie Louise McClure as Village Treasurer for the statutory term of two years is hereby approved.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Lewis, the aforementioned Resolved was approved by a unanimous vote.

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Pursuant to the provisions of Section 4-400 of the Village Law, the Mayor hereby appoints Maria Colotti as Deputy Village Treasurer for the current official year.

RESOLVED, that the appointment of Maria Colotti as Deputy Village Treasurer for the current official year is hereby approved.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Crandall, the aforementioned Resolved was approved by a unanimous vote.

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Pursuant to the provisions of Section 4-400 of the Village Law, the Mayor hereby appoints McCarthy Fingar LLP, by Daniel Pozin, Esq. as Village Attorney for the current official year.

RESOLVED, that the appointment of McCarthy Fingar LLP, by Daniel Pozin, Esq. as Village Attorney for the current official year is hereby approved.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Lewis, the aforementioned Resolved was approved by a unanimous vote.

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Pursuant to the provisions of Section 3-301 and 4-400 of the Village Law, the Mayor hereby appoints Cynthia K. Dunne as Acting Village Justice for the current official year.

RESOLVED, that the appointment of Cynthia K. Dunne as Acting Village Justice for the current official year is hereby approved.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Crandall, the aforementioned Resolved was approved by a unanimous vote.

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Pursuant to the provisions of Section 11-c. of the New York State Domestic Relations Law, the Mayor hereby appoints Jane Veron as a Marriage Officer for a two-year term ending April 02, 2022.

RESOLVED, that the Marriage Officers shall receive no compensation for performing their duties; and be it further

RESOLVED, that the appointment of Jane Veron as a Marriage Officer for a two-year term ending April 02, 2022, or until such time as successors are appointed, is hereby confirmed.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Lewis, the aforementioned Resolved was approved by a unanimous vote.

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Pursuant to the provisions of Section 4-400 of the Village Law, the Mayor hereby appoints Lucas Meyer to serve as Village Historian for the current official year.

RESOLVED, that the appointment of Lucas Meyer to serve as Village Historian for a term ending April 05, 2021, or until such time as a successor is appointed, is hereby approved.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Ross, the aforementioned Resolved was approved by a unanimous vote.

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The Mayor hereby re-appoints Barbara Shay McDonald to serve as Associate Village Historian for a term ending April 05, 2021, or until such time as a successor is appointed.

The Mayor hereby appoints Jack Miller to serve as Associate Village Historian for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Crandall, the aforementioned appointments were approved by a unanimous vote.

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The Mayor hereby re-appoints Georgann M. Callaghan as Chair of the **Judicial Qualifications Advisory Committee** for a term ending April 5, 2021, or until such time as a successor is appointed.

Upon motion duly made by Mayor Samwick, and seconded by Trustee Crandall, the aforementioned appointment was approved by a unanimous vote.

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Trustee Veron:

RESOLVED, that the regular meetings of the Board of Trustees of the Village of Scarsdale for 2020-2021, be held in Rutherford Hall in Village Hall, located on Post Road, between Crane and Popham Roads, on the second and fourth Tuesdays of each month at 8:00 p.m. except during the months of July, August, and December 2020, and March 2021, as identified below; that special meetings may be called by the Mayor as necessary, and subject to future Executive Order’s from the Governor:

July 28, 2020	8:30 A.M.	(Limited Agenda)
August 25, 2020	8:30 A.M.	(Limited Agenda)
December 22, 2020	8:30 A.M.	(Limited Agenda)
March 23, 2021	8:30 P.M.;	

and be it further

RESOLVED, that the Agenda Coordination Meeting of the Board of Trustees shall meet 30 minutes prior to every scheduled meeting of the Board; and be it further

RESOLVED, that *The Scarsdale Inquirer* and *The Journal News* are hereby designated the official Village newspapers; and be it further

RESOLVED, that JP Morgan Chase, HSBC Bank, M&T Bank, and the Cooperative Liquid Assets Security System (CLASS administered by Public Trust Advisors LLC) are hereby designated as official depositories of the funds of the Village of Scarsdale; and be it further

RESOLVED, that pursuant to Section 10 of the General Municipal Law, the maximum amount which may be kept on deposit at JP Morgan Chase and HSBC Bank be set at \$70 million, and a maximum amount of \$15 million may be invested in CLASS, M&T Bank, and any other financial institution subsequently specified in Section 3.11 of Policy #501, Investment of Village Monies.

Upon motion duly made by Trustee Veron, and seconded by Trustee Arest, the aforementioned Resolveds were approved by a vote of 6-1. (Trustee Lewis Nay)

Trustee Arest:

BOARD OF APPEALS

RESOLVED, that Amy Cooper is hereby re-appointed as a member of the Board of Appeals for a term ending April 07, 2025, or until such time as a successor is appointed.

RESOLVED, that Jeffrey Watiker is hereby re-appointed as Chair of said Board for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Arest, and seconded by Trustee Veron, the aforementioned Resolveds were approved by a unanimous vote.

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BOARD OF ARCHITECTURAL REVIEW

RESOLVED, that Christian Callaghan and Suzanne Cregan-Donat, are hereby appointed as members of the Board of Architectural Review for terms ending April 03, 2023, or until such time as successors are appointed; and be it further

RESOLVED, that Lisa Roman Ephrat is hereby appointed as a member of said Board to fill the unexpired term of Ann Rose Simon ending April 05, 2021, or until a successor is appointed; and be it further

RESOLVED, that Nicola Rosendorf and Tamara Zgonjanin-Li are hereby appointed as alternate members of said Board for terms ending April 03, 2023, or until such time as successors is appointed; and be it further

RESOLVED, that Jamie Kayam is hereby re-appointed to serve as Chair of said Board for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Arest, and seconded by Trustee Crandall, the aforementioned Resolveds were approved by a unanimous vote.

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CABLE TELEVISION COMMISSION

RESOLVED, that Matt Chesler is hereby appointed to serve as a member of the Cable Television Commission to fill the unexpired term of Dan Kraut ending April 03, 2023, or until such time as a successor is appointed; and be it further

RESOLVED, that Michael Rubin is hereby re-appointed to serve as Chair of said Commission for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Arest, and seconded by Trustee Lewis, the aforementioned Resolveds were approved by a unanimous vote.

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ADVISORY COUNCIL ON COMMUNICATIONS

RESOLVED, that Sameer Ahuja and Rita Pan are hereby appointed to serve as members of the Advisory Council on Communications for terms ending April 04, 2022, or until such time as a successor is appointed; and be it further

RESOLVED, that Jill Serling is hereby appointed to serve as a member of said Council to fill the unexpired term of Mary Louise Perlman, ending April 5, 2021, and be it further

RESOLVED, that Dara Gruenberg is hereby appointed to serve as Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Arest, and seconded by Trustee Ross, the aforementioned Resolveds were approved by a unanimous vote.

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Trustee Veron:

ARTS ADVISORY COUNCIL

RESOLVED, that Amy S. Nadasdi is hereby appointed to serve as a member of the Arts Advisory Council to fill the unexpired term of Mary Louise Perlman, ending April 05, 2021, or until such time as a successor is appointed; and be it further

RESOLVED, that Dr. Robert Shire is hereby appointed as Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Veron, and seconded by Trustee Crandall, the aforementioned Resolveds were approved by a unanimous vote.

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LIBRARY BOARD

RESOLVED, that Jordan Copeland is hereby appointed to serve as a member of the Library Board for a term ending April 07, 2025, or until such time as a successor is appointed.

Upon motion duly made by Trustee Veron, and seconded by Trustee Crandall, the aforementioned Resolveds were approved by a unanimous vote.

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PLANNING BOARD

RESOLVED, that Deborah Pekarek is hereby appointed to serve as a member of the Planning Board for a term ending April 07, 2025, or until such time as a successor is appointed.

RESOLVED, that Dan Steinberg is hereby re-appointed to serve as Chair of said Board for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Veron, and seconded by Trustee Crandall, the aforementioned Resolveds were approved by a unanimous vote.

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Trustee Lewis:

COMMITTEE FOR HISTORIC PRESERVATION

RESOLVED, that Thomas Schroeter is hereby appointed as an alternate member of the Committee for Historic Preservation for a term ending April 03, 2023, or until such time a successor is appointed; and be it further

RESOLVED, that Adam Lindenbaum is hereby re-appointed Chair of said Committee for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Lewis, and seconded by Trustee Crandall, the aforementioned Resolveds were approved by a unanimous vote.

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ADVISORY COUNCIL ON HUMAN RELATIONS

RESOLVED, that James Rogan is hereby appointed as a member of the Advisory Council on Human Relations for a term ending April 04, 2022, or until such time as a successor is appointed; and be it further

RESOLVED, that Michael Duncanson, Liz Guggenheimer, Doris Pechman, and Preeti Singh are hereby re-appointed as members of said Council for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that Jennifer Fischman is hereby re-appointed as Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Lewis, and seconded by Trustee Crandall, the aforementioned Resolveds were approved by a unanimous vote.

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ADVISORY COUNCIL ON TECHNOLOGY

RESOLVED, that Russell White, Arik Motskin, and Beth Drohan are hereby appointed as members of the Advisory Council on Technology for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that John Cotter and Susan Ross are hereby re-appointed as members of said Council for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that Scott Rompala is hereby re-appointed as Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Lewis, and seconded by Trustee Veron, the aforementioned Resolveds were approved by a vote of 6-1 (Trustee Ross recused).

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Trustee Crandall:

ADVISORY COUNCIL ON SCARSDALE SENIOR CITIZENS

RESOLVED, that Carole Henry, Naomi Lipman, Sarit Orlofsky, Terry Kessler Schwartz and Tama Seife are hereby re-appointed to serve as members of the Advisory Council on Scarsdale Senior Citizens for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that Carol Silverman is hereby re-appointed to serve as Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Crandall, and seconded by Trustee Veron, the aforementioned Resolveds were approved by a unanimous vote.

* * * * *

CONSERVATION ADVISORY COUNCIL

RESOLVED, that Julia Schoenfeld is hereby appointed to serve as a member of the Conservation Advisory Council for a term ending April 04, 2022, or until such time as a successor is appointed; and be it further

RESOLVED, that John Auerbacher, Ron Schulhof, Adie Shore, and Joan Weissman are hereby re-appointed to serve as members of said Council for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that Michelle Sterling is hereby re-appointed as Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Crandall, and seconded by Trustee Veron, the aforementioned Resolveds were approved by a unanimous vote.

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ADVISORY COUNCIL ON YOUTH

RESOLVED, that Lynn Marvin, Deborah Tessler, and Priya Taori are hereby re-appointed to serve as members of the Advisory Council on Youth for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that Kelly Hough Rogers is hereby appointed Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Crandall, and seconded by Trustee Veron, the aforementioned Resolveds were approved by a unanimous vote.

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Trustee Waldman:

COUNCIL ON PEOPLE WITH DISABILITIES

RESOLVED, that Marian Green, Ronny Hersch, Mary Leptak, Carol Kadanoff, and Gitta Silberstein are hereby re-appointed to serve as members of the Council on People with Disabilities for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that Marian Green is hereby re-appointed to serve as Chair of said Council for a term ending April 05, 2021, or until such time a successor is appointed.

Upon motion duly made by Trustee Waldman, and seconded by Trustee Crandall, the aforementioned Resolveds were approved by a unanimous vote.

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ADVISORY COUNCIL ON PARKS AND RECREATION

RESOLVED, that Karin Garvey is hereby appointed as a member of the Advisory Council on Parks and Recreation for a term ending April 04, 2022, or until such time as a successor is appointed; and be it further

RESOLVED, that Jennifer Glantz and Louis Vetrone are hereby re-appointed as members of said Council for terms ending April 04, 2022, or until such time as successors are appointed; and be it further

RESOLVED, that Louis Vetrone is hereby re-appointed as Chair of said Council for a term ending April 05, 2021, or until such time as a successor is appointed.

Upon motion duly made by Trustee Waldman, and seconded by Trustee Veron, the aforementioned Resolveds were approved by a unanimous vote.

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Trustee Ross:

BOARD OF ETHICS

RESOLVED, that Marie Louise McClure is hereby re-appointed to serve as a member of the Board of Ethics for a terms ending April 07, 2025, or until such time as a successor is appointed.

RESOLVED, that Evelyn Stock is hereby re-appointed to serve as Chair and a member of the Board of Ethics for terms ending April 05, 2021, and April 07, 2025, respectively, or until such time as a successor is appointed.

Upon motion duly made by Trustee Ross, and seconded by Trustee Lewis, the aforementioned Resolveds were approved by a unanimous vote.

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Public Hearing

Mayor Samwick stated that he would like to say a few words in advance of the Public Hearing for the FY 2020/2021 Tentative Budget at this time. A slide presentation was provided during his comments. He stated that the Tentative Budget is on file and available on the Village website under the Village Treasurer. A public hearing on the filed budget needs to occur no later than April 15th. This evening the Board is doing that, which is in compliance. The budget has to be adopted no later than May 1st and the Board intends this evening to recommend that a budget resolution be on the agenda for the Board meeting to be held on April 28th.

Mayor Samwick stated that the Village has been focused on the management of the COVID-19 crisis; therefore the Village started preparation from a fiscal standpoint in early February. The Village Manager requested department heads to keep track of anything COVID-19 related as an expense item, as we are expecting that typical with natural disasters and other emergency situations there will be some Federal aid available to us to deal with increases in expenses.

He stated that shortly thereafter, but promptly and prudently, the Village Manager implemented an austerity program for spending and fiscal matters.

Mayor Samwick stated that the Board went through an exercise with the Village Manager and the Village Treasurer of identifying and analyzing near term threats to revenues, which will be discussed. That was followed by identifying primary and secondary sources of funding to fill those potential revenue gaps. We also established a working policy whereby we would be making data driven decisions to adjust the Fiscal Year 2020/2021 budget further, beyond changes that have already been identified. The analysis of revenue threats was broken down into two scenarios which we may refer to as a sort of a base case and a downside analysis.

Mayor Samwick continued, stating that the base case, being scenario one, which identified about \$2.4 million of potential revenue threats. Scenario two looked at a further downside analysis of about three and a half million dollars. Those numbers are a little bit different than what was articulated the last time we went through this. There was a mathematical error in one of the line items that has been corrected.

Mayor Samwick stated that nearly 70% of the village revenues in the 2021 budget come from property taxes. We believe that there may be some timing issues regarding collection of the taxes, but the collection of taxes will occur. Then we move to our next largest line item which is sales tax, which represents just over 6% of budgeted revenues. The Village Treasurer and the Village Manager have looked at this and presented what the Board believes to be very conservative estimates of a potential hit on sales tax revenue to the Village. He noted that in a discussion with Westchester County last week where the County was trying to give guidance to the Villages that are on a June 1st Fiscal Year in terms of their budgetary process for sales tax revenues for this year, in which he, Trustee Arest, the Village Manager, and the Village Treasurer participated in, the suggestion was to come in roughly flat with the actual Fiscal Year expectations of sales taxes. For the Village of Scarsdale, this equates to an approximate 8% reduction in the Village's budgeted number. So in both scenarios one and scenario two, there is the approach of a 25% budgeted reduction which is more than triple the amount recommended by the County in terms of managing sales tax revenue.

The next largest aggregation of revenue is under the heading of parking and parking consists of meters in the Village center as well as parking permits. Those are reduced by 22% and 53% in the two scenarios. There is an elimination of meter and permit revenues for two months in scenario one and six months in scenario two, which is believed to be very conservative.

Mayor Samwick stated that the next largest item are recreation fees, which account for 3% of total revenue in the 2020/2021 budget. Recreation fees are almost always tied to programs and the programs have marginal costs associated with them. So even if we were to see revenue reduced by over half, which is what is contemplated here, there are almost equal amounts of expense reductions that go with it. Therefore, what we'd be looking at is a net loss of about \$100,000. Building permit fees constitute 2.2% of revenues and we have reduced those by 12% and 15% respectively. Based on experience having lived through things like the financial crisis in 2009/10, we have already seen some anecdotal evidence that

there is some pent up demand for building permits. We've had calls from a number of residents who want to know when they can get started with projects that they have planned so we think that the budgeting here and the allocation here as a potential revenue threat is a reasonable one.

Mayor Samwick continued, stating that the only other item that we have that is above 2% of revenue is a mortgage tax revenue at 2.1% which has been reduced in scenario one by 15% and in scenario two by 25%.

The Board feels as though the budgeting process has taken advantage of an enormous amount of experience on the part of the Village Treasurer and the Village Manager and we believe it to be a conservative and responsible estimate.

In regard to scenario three, Mayor Samwick stated that this really going to be a living and breathing scenario that is refined once we have further data. As we see some of the sales tax revenue numbers come in and the mortgage tax revenue numbers come in we can evolve this and whether scenario three comes in lower or higher than scenario one or two or in between scenarios one and two is yet to be determined. However, that will be something that will evolve over time as better data and more clarity comes into view.

Mayor Samwick: So we've gone over a lot of these numbers already but want to make it clear that the primary sources to manage the potential revenue gaps.

The Board has been able to identify a total of a little over \$1.6 million for sources that have already been allocated to a COVID-19 reserve account.

Mayor Samwick stated that in terms of departments, every department is contributing non-departmental contributions as well as personnel savings. There is a \$40,000 reduction in the transfer to the internal service fund for the central garage because there is a fund balance within that fund to cover that \$40,000 amount. There have been already \$340,000 of reallocations to the COVID-19 reserve account.

The Board then looked at secondary sources of potential ways to fill potential revenue gaps and identified a little over \$1,700,000 of previously funded capital projects that are either able to be borrowed or deferred or dealt with in another manner so that we can then get to \$1,700,000 of incremental funding potential. Adding this up, it comes to just under \$3.5 million, which not coincidental at all, it is right around the estimate for scenario two or downside scenario of potential revenue shortfall.

Mayor Samwick then turned the meeting over to Trustee Arest for his comments on the Fiscal Year 2020/2021 Tentative Budget.

Trustee Arest stated that he would like to go over a few of the slides on the presentation pretty quickly, just going over what is available to combat a potential shortfall, and of course this includes fund balance.

Trustee Arest started with fund balance; the unassigned fund balances; a reserve account for the Village, sometimes referred to as a rainy day fund which is vital in times of

crisis and emergency. Obviously this is an opportunity to utilize that fund. It is available for any purpose, though, and it's used annually to reduce the tax levy. He asked that it should be noted that over a million dollars is already used in the Tentative Fiscal year 2020/2021 budget for exactly this purpose - for tax relief.

The current estimate for the end of this fiscal year May 31, 2020 is having a general unassigned fund balance and it just under \$8 million, that is 13.45% of 2020/2021 expenses and the asterisk is there just to make the point that everybody should just be careful not to double count that million dollars that's going to be used or expected to be used in the 2020/2021 budget that will come out of that number, just south of \$8 million. The policy has been and continues to be a target balance 10 to 15% of the succeeding fiscal year budget expenditures. The standing fund balance at this level is very important for maintaining our bond rating. It's also prudent fiscal management that provides us the financial flexibility. This also relates to borrowing as well on the next slide - but not expending too much fund balance in previous years. Not borrowing for too many projects, while of course that's very important for our long term planning, in this case right now it's a huge advantage to us where we should be appreciative to previous Boards, and the Village Manager, Village Treasurer, and other staff because we are in a position to be able to borrow more now and have this relatively healthy fund balance available to us. However, that also means it must be replenished for exactly those reasons, you never know if another crisis could arise. Of course we also didn't expect to experience a pandemic.

All of these monies that are expended are really a short term fix in many ways because there has to be a plan in place; there have to be conversations about these expenditures and when will we be able to pay them back; that has to always be kept in mind. Municipal borrowing is limited to capital improvements pursuant to New York State, local, and finance law. There is there is an exception to this; it can be used for emergencies, and an epidemic is included. He stated that he felt that we just have to be very careful that provision is intended only for an emergency. It's a very short term note, unlike our bonds. Anticipatory notes are bonds that we use when we need cash flow/funds. The Village has used smart planning to use some of those notes for some of the capital projects

Trustee Arest stated that with the anticipation of borrowing and then paying those back, these notes must be paid back through some additional revenue source or from the tax levy from the tax payers and increased taxes. He stated that we have to plan if scenario three is catastrophic and much worse than scenario one or two. If that happens, this is a tool that's available to us. The Village endeavors to keep debt service levels relatively stable as part of its long term planning. The Village's credit rating is based on consistent prudent fiscal management. We can start with where we are now, which is with austerity budgeting measures short term, but needed in times of crises and emergencies, limited to essential services and support for such efforts.

Trustee Arest added that he did the bills past weekend and he could see that the policy was being implemented. It was very helpful for him to see the actual memorandums that were backing up various bills. The other point that I recognize as I was going through the bills. There were some purchases that were essential for water infrastructure for leaks which is necessary and there was a memorandum backing up that purchase. All the

memoranda that he reviewed were purchases that were approved. There were a number of memorandum that the Village Manager pushed back to the department heads and vetoed. Department heads are getting even a better sense of what's expected from them through this process.

In regard to Capital Improvement, financial strife may force us to reconsider the timing of many important projects, but we have to weigh the financial costs with the longer term implications of waiting - such as roads in less than desirable conditions for a period of time. These are conversations that have to happen with the community. But when it comes to certain infrastructure capital improvements, we may not have a choice. For example, there are water and sewer issues and various other items and we can borrow more for them, of course, which also has implications towards future budgets, because they have to be able to support the debt service. Everything has another implication that always has to be part of a holistic plan. Discretionary capital projects for which there is a very small amount in the budget would either be deferred or eliminated altogether because those monies would likely need to be used either for essential capital projects or for whatever else to fill the deficit that we could be facing.

Trustee Arest stated that concerning service level reductions, we move to the longer term, which is necessary to solve long term financial deficits. These require community involvement and we just have to be careful that with one change, you can have much wider implications on other services that are provided.

Trustee Arest stated that there are limited number of opportunities for local governments; we just have to be aware that certain existing revenues available to higher levels of governments and larger cities are not available to us as Villages. Our Village fees and charges looked at the entire year, but in a more formal process once per year. The fees and charges are adopted earlier in the year by resolution. These fees and charges are currently at the higher end of municipal fees countywide. The staff does the analysis for this every year and they do a great job comparing different specific fees. If we start initiating fees where residents can opt in and opt out of certain services, and only some people are availing themselves of some of the services, we could wind up losing at least part of the economies of scale that we currently enjoying and that could impact the price for the people who continue to use the services.

The budget is 69.3% reliant on property taxes, keeping the property tax levy is as low as possible is always the objective of the Board and the Village must always balance its desire to reduce property taxes with potential tradeoffs. When we look at options for reducing and offsetting increases to the tax levy, we look at additional revenue and we had great hopes as we were working on this budget that the additional revenue from sales tax would be a benefit to the Village and would help keep the tax levy lower, and also take care of some very important infrastructure projects.

Trustee Arest stated that the proposed levy in The filed 2020/2021 Tentative Budget, which is the subject of the public hearing, has an increase of 1.986% which equals \$128 per average household

He concluded by stating that the Board will continue to address the economic crisis created by the pandemic and continue to make changes as needed. There are unintended consequences from eliminating one service which may make other services no longer supportable but the Board is prepared to have tough conversations and make difficult decisions. The Board has said that discussions must be holistic and they must have ample community involvement and support. We can't make decisions out of panic or fear, but rather hard data and fact driven assumptions.

Trustee Arest stated that the Village is very fortunate that it has the financial flexibility right now in the way it is operating, functioning under an austerity fiscal policy in the short term while dealing with this public health crisis. We can formulate our medium and long term strategy on the economic crisis that this health crisis has created. One of the more important points is that better information and more visibility will result in better decisions.

At this time, Trustee Arest opened the public hearing on the Tentative Fiscal Year 2020/2021 Budget filed on March 20, 2020 and receive public comment.

Leah Dembitzer, Scarsdale League of Women Voters, gave the following statement on behalf of the LWV on the Tentative Fiscal Year 2020/2021 Budget:

“The League of Women Voters of Scarsdale Board of Directors (“the League Board”) thanks Village Manager Steve Pappalardo, Village Treasurer Mary Lou McClure, Mayor Marc Samwick and the Board of Trustees (the “Board”) for conducting a well-managed process and proposing a budget that balances careful fiscal management with resident expectations of Village services.

As the League was unable to hold its annual general membership and consensus meeting on the Village Budget, the following comments reflect the views of the League Board.

Overview: The current proposed General Fund Village Budget is **\$59,448,049, which includes a tax levy increase of 1.986%, a \$128 increase** per home for the average Scarsdale homeowner. As per Village Treasurer McClure, in the regular budget process, the primary drivers of the budget are moderation in health insurance premiums, the flattening of building permit and mortgage tax revenue, sales tax revenue, the settlement of some bargaining unit contracts and pension payments. According to Treasurer McClure, the SALT deduction impact was an additional influence on Village efforts to keep the budget-to-budget increase as low as possible. In addition, the New York State imposed tax levy cap of 2% influences Village budgeting efforts and process.

Regarding advocacy in terms of SALT, the Village is a plaintiff in a federal lawsuit against the IRS with regard to the SALT deduction.

General Fund Balance: According to Treasurer McClure, the current fund balance is slightly in excess of \$8 million, which is 13.89% of the 2019- 2020 budget. This percentage is down from recent years where the fund balance was approximately 14.5% of the succeeding year’s budget. This fiscal year, more funds were devoted to road resurfacing. The

Village policy has been to have unassigned fund balance levels between 10% and 15% of the next year's budget. According to Treasurer McClure, "this policy has worked well for the Village even though Moody's would like to see higher levels. The Village has had a policy of transferring budget surpluses to capital, which helps to reduce debt levels."

In response to the League question about fund balance use in the event of an emergency situation, Treasurer McClure explained that the "total fund balance consists of both assigned and unassigned fund balance. In the event of an emergency situation, the Village Manager would recommend re-assignment of existing assigned balances to meet the needs of the emergency."

The COVID-19 Health Crisis: As priorities have changed based on the current COVID-19 health crisis, the Administration and Board have conveyed that they are intensively focused on issues related to Village operation, the safety of residents and monitoring the various ongoing and changing aspects of the crisis.

According to Village Manager, Steve Pappalardo, the Village is focused on "maintaining essential services as we continue to navigate through this emergency." The Village has moved to austerity spending, which will remain into the 2020-21 fiscal year. In addition, department heads have been directed to restrict spending to essential items required for the operation of the Village and for their response to the current pandemic. As per Treasurer McClure in response to League questions, "The Village is following the directives of the County Board of Health and the State. We are trying to implement as many ways to communicate with residents as possible during this difficult time while still maintaining Village services. However, this is a developing situation that will require that we all be flexible going forward."

As discussed during the March 31 Village Board meeting, the Village has created a COVID-19 contingency account and has reallocated \$340,000 from the 2020-21 budget into this account. From the current year's budget, \$1.255 million from the general fund has been reassigned to the COVID-19 contingency account. Ten of the thirteen general fund departments have been impacted by the fund reassignment. Altogether, as discussed by the Village Manager at the March 31 meeting, there will be \$3,485,000 total funds available to the Village for emergency management related to the COVID-19 outbreak.

Trustee Arest stated, the "Village is reducing unused funds and potential discretionary projects in the current fiscal year and putting that money into a COVID-19 contingency account to keep us prepared. Staff has also identified capital projects that will need to be eliminated or reduced in the upcoming fiscal year."

At the March 31st budget work session, Treasurer McClure discussed revenues most likely impacted by COVID-19. The Village Treasurer went through two potential 2020-21 budget scenarios in order to show stress testing of significant non-property tax revenue at two distinct levels, to determine potential impacts to the village's cash flow and fund balance. The League Board recognizes that there are many potential impacts to revenue as a result of the COVID-19 health crisis; and we understand that as per the Mayor, the Village Administration and Board will continue to evaluate and look at the budget as the year

progresses. The Village Board has the ability to modify the current fiscal year budget as necessary throughout a given fiscal year.

Grant Funding and Capital Projects: As per Treasurer McClure, the Village has been awarded several grants, including the Cayuga Pond Project grant to address neighborhood flooding; the Heathcote Road Bridge grant for \$1.597 million; the Village share of the Hutchinson River Drainage Project; and the Community Development Block Grant (CDBG Grant) for \$50,000 for the upgrade of the Village Hall elevator. These are multi-year projects in various stages of development. According to the Village Manager, “managing this pandemic emergency and the adverse economic impacts, which will be felt for a while, are severely impacting municipal budgets at all levels. As the Village’s “grants-in-hand” are from Federal and NYS departments/agencies as well as from the County of Westchester, I imagine that some could be jeopardized depending on the severity of the budgetary implications at all levels and how far along the projects are toward completion.” The Village Manager also noted that there is language in the Fiscal Year 2020-21 New York State budget indicating that the Legislature can “pull back on current funding levels based on quarterly budget progression review.”

Regarding capital projects, the Board has paused the Freightway Redevelopment Project; the Village Hall repair/replacement will need to be addressed in planning stages over the next four to five years; and needed renovations to the Scarsdale Pool will be addressed following a Recreation Department survey of the community’s interest and needs.

As suggested by Village Manager Pappalardo during the League’s 2019 information session, the scope of work required at Village Hall is significant enough to consider the possibility of building a new Village Hall in the existing parking lot while keeping the old building open during construction; this would avoid the expense of relocating Village staff and government services, which occurred during the Popham firehouse renovation.

The League Board continues to recommend that, post COVID-19 emergency management, the Board and Administration engage in a thoughtful and comprehensive public dialogue about major capital projects and other capital infrastructure needs, including that of the Scarsdale Pool, as well as discuss the plan for financing such maintenance, repair, and improvements and publicize these long range plans.

Staffing: This year the Village hired a part-time code enforcement officer to aid in the enforcement of the Village code. The part-time officer includes weekend inspections to minimize the work of contractors who may be trying to avoid Village enforcement efforts. The part-time code enforcement officer has had some success in stopping unauthorized work. According to Treasurer McClure, the Village has collected fines in excess of \$18,000, but more importantly, the “STOP WORK” orders he has issued has resulted in revenue in the form of building permits.

Evaluation of the Food Scrap Program: The Food Scrap Program’s curbside collection has been put on hold as the Village is planning Sanitation staffing levels to avoid exposure to COVID-19. Thus, the Village has temporarily stopped home pickups for food scraps. At this time, residents may bring their food scraps to the sanitation yard.

When the program resumes, as the League recommended last year, we look forward to the assessment of the food scrap initiative and the presentation to the public of all relevant data collected by Village staff and all additional metrics by which the community may understand both the environmental and financial impact of this program.

Village Board Working Sessions, Formal and Informal Opportunities for Public Input: The League Board reiterates commendation for the Mayor in his effort to engage the public in venues of informal dialogue, for example, at his “Coffees with the Mayor.” As the League promotes the active participation of citizens in government, we commend the Mayor for being proactive in soliciting input from community members. The League Board would also like to recognize another way that the Village Board communicates with the community, which is through Board Liaisons to community groups. The League Board is appreciative of this continuing Board initiative.

The League Board recommends that the Village Board engage in consistent outreach to obtain wide-reaching community input and feedback. An ongoing process of engaging in dialogue with community members and groups will help the Board more fully understand constituent views and broader community values.

The League Board values voter education and strongly recommends that all meetings of the Village Board, including the working sessions, be recorded and if possible, live-streamed for greater resident participation and accessibility to Board discussion.

With regard to ongoing hot button issues, such as the potential future renovation or redevelopment of the Freightway garage, the League Board encourages timely Board communication, transparency, the inclusion of community member input in the process and that benchmarking research of comparable development, including the pros and cons of development at the site be made available to the public. The League Board encourages the Board of Trustees to directly engage in thoughtful and thorough public communication with the Board of Education and School Administration as well in any process to consider redevelopment at Freightway.

The League Board thanks the Village Administration and Board for your professionalism and dedication to our Village. We would especially like to thank Village Treasurer, Mary Lou McClure, who is retiring this year. Treasurer McClure has always been kind, responsive, accessible and helpful regarding all of our League questions on the Village Budget. We appreciate her extraordinary service to the Scarsdale community.”

Mayor Samwick thanked the League of Women Voters for for all the time that they spent on this, the Board certainly appreciates the thoughtful approach they’ve taken to this.

Randy Whitestone, 94 Sprague Road, stated that this is a moment of human tragedy and it's important that we take a moment to remember that. Even though this meeting is focused on dollars and cents, the Village staff employees and first responders continue to work on the front lines to keep things running. They're there for us in a daunting time. He stated that he recalled the Mayor's remarks on priorities on March 24th on health, safety and welfare, to delivery of essential services, and fiscally responsible and prudent management of the Village budget. He stated that while the Mayor didn't set these up in

priority order, clearly, the first two are critical and we can't forget that tonight, even though it's a budget meeting.

Mr. Whitestone stated that he supports the Mayor's comment tonight about a continuing dynamic adjustment scenario and urged the Village staff and the Board to keep sharing information about what they are seeing on the budget front for months to come. There are so many moving parts in a budget on both the revenue and expenditure side. The knowledge gained is certainly time well spent during the constant exercise of thinking it through

Mr. Whitestone noted that the backdrop for government budgets is, of course, bad all over and that Governor Cuomo pointed out that the new Federal Cares Act contains zero funding to offset drastic State revenue shortfalls and he called for an end of the SALT tax. We still don't know how long that pandemic stranglehold on normal activity will last so he encouraged the Board and staff to continue to see that this year's budget is very much a dynamic living process with much change and adjustments to come throughout the fiscal year.

During the months long budget process, including many, many hours of budget working sessions, the Board set and adjusted and pushed and pulled spending according to those priorities. That push and pull is going to last throughout the year, and the virus may change the way we live in work for years to come. Government, just like business will have to adjust to that change.

Mr. Whitestone noted that in regard to use of the reserves, the proverbial rainy day has arrived and deferring items and capital spending are clearly options as is short term borrowing. He stated that he had observed that the Federal Reserve last week announced a municipal liquidity facility, but it's not something that small municipalities can access. He stated that he would like to hear more about Scarsdale's potential short term borrowing, recognizing that there will be a crowding effect from government seeking to borrow just as investors have been fleeing many municipal markets. It may not be that easy to access those borrowings right now.

Finally, he stated that he wanted to reiterate his caution from the 31st about last resort actions that cannot easily be undone, such as layoffs, because we're still walking forward into the unknown. He stated that we should not forget that residents now more than ever rely on the Village to do its job in these tragic times."

Sean Cohen, 35 Chesterfield Road, stated that he thought that the Board went through four basic steps of points that the Village is doing to handle the budget shortfalls and he is strongly suggesting that a fifth be added and that is what are we doing to help residents, because of the economic strain. And we still seem out to raise property taxes. He suggested that the Board look at a project that does not go forward without the residents' input.

Robert Berg, 32 Tisdale Road, stated that he strongly objects to the proposed Village budget for Fiscal Year 2020/2021 because it calls for a property tax increase.

He stated that our residents simply cannot afford during this time of pandemic and economic catastrophe. He reviewed the tentative budget very carefully, and eight days ago he sent the Board a detailed analysis laying out over \$2 million and cuts to this budget that can be made without substantially affecting services to our residents. The Board never responded to him and haven't made any significant cuts. The primary duty of the Mayor, as well as Trustees is a fiduciary duty. This tentative budget, in his opinion, is a failure to carry out this fiduciary duty.

He stated that last night he participated in a zoom talk with fellow alumni of the University of Chicago, led by Professor Gorham, the former head of the Reserve Bank of India and former chief economist of the International Monetary Fund, who is considered to be one of the world's foremost economists, and the professor believes we're facing the greatest economic crisis since the Great Depression. He expects unemployment to rise 15% to 20% this summer in the United States with the GDP dropping by an astonishing 35% to 40% in the second quarter.

Today, the International Monetary Fund released the new outlook that the global economy has almost certainly entered a recession affecting most of the world, with the severity unmatched by anything aside from the Great Depression. The Wall Street Journal today reports that the second round of COVID-19 induced layoffs that has begun in this round is targeting white collar professionals - lawyers, bankers, government workers, and even healthcare professionals. Law firms of all sizes are cutting pay, furloughing workers and firing staff and lawyers.

Mr. Berg stated that the Mayor states that this Board and our Village staff have been preparing for the pandemic since February 2nd; however, the tentative budget filed on March 20th does not reflect this and, worse in the intervening 25 days, the economy collapsed even further. He stated that this Board has been like a deer trapped in the headlights, simply not moving out of the path of the speeding pickup truck. Unbelievably, the only so called budget reduction, the Board could come up with is \$200,000 of library operating expenses that simply won't be incurred anyway because the pandemic is delaying completion of the library by two months, and even that amount seems to be offset by additional fees the Board is authorizing tonight to Dattner, the library construction manager because of those same construction delays.

Mr. Berg noted that the Village spent \$300,000 on lawyers and consultants who led the Village Board to choose two finalist developers for the proposed Freightway project, who each proposed the massive apartment building and parking garage complex. Hundreds of residents protested and the Board finally paused the project this past winter.

Mr. Berg next discussed the Village Attorney category in the budget, where it is proposed to spend \$9,000 on books and periodicals for the Village Attorney. The Board eliminated the in-house Village Attorney position and now have an outside law firm filling that role. He also questioned an unexplained line item on page 24. The Director of Human Resources who this board promoted to Village Attorney over much objection and raised her salary to \$175,000 is now back in her old job at her elevated salary and will be getting a raise. He stated that we are needlessly paying a huge premium for a Village patronage system that should be corrected.

Mr. Berg also noted a line for shade trees under the Public Works department that should be eliminated, a new 5-year collective bargaining agreement with the Police Officers union that results in an increase in their salary. Going forward and entering into this lengthy new contract at this critical moment in time, a long term contract poses a large new tax. Moving on to the Fire Department, over a million dollars in excess pay was budgeted in the tentative budget for our career firefighters. In his opinion, the Village has 58 volunteer firefighters who can fill in to cover the overtime shifts of the career firefighters.

Further, Mr. Berg stated that the Parks and Recreation department was hiring for summer programs. He had asked what would be the non-recoverable cost for preparing for those programs if they were ultimately cancelled, but he stated that he never got a reply; the Village Manager stated this evening that there's really no cost for preparing the day camp and limited costs to the pool. He stated that this does not make any sense to him and would like the Village Manager to explain how he came to those numbers.

Mr. Berg next addressed the Village Treasurer's statement that municipal bonds could only be issued for specific Capital Projects and couldn't issue any general obligation bond. He said that he did some research and found a section of the Finance Law that states that any municipality or district corporation, other than the Fire District, may issue budget notes during any fiscal year for any foreseeable public emergency during the year, such as epidemics, riots, storms, floods, earthquakes, or unusual parallel to the lives and property in the citizens of such a unit of government in such amount as the finance board shall determine to be necessary. He stated that contrary to what the Village Treasurer was suggesting, the Village can freely issue COVID-19 budget notes over the next year, if it needs to, to meet any unforeseen budget problems as a result. He stated that as a result, the Village has a lot more flexibility.

Mr. Berg stated that his bottom line is that the residents need a tax cut this year. And as he has shown, the Board can deliver a tax cut without cutting Village staff, without furloughing Village staff and without reducing Village services, it's the Board's duty to do so.

Yingyong Chen, stated that he agreed with some of those who commented before him. He stated that this year might be a good time to make a statement for the bond issue if the Board is serious about fiscal responsibility, making sure that we do not overextend residents. He strongly recommended considering a budget that does not increase property tax. There is an obligation for public safety including the Fire department and Police Department. We should not be making short term decisions in that regard; however, it is a good time for us to think about long term planning.

Robert Harrison, 65 Fox Meadow Road, President of Scarsdale Taxpayers Alert, stated that he strongly feels that this year is one where we're in unprecedented territory with this virus and it's not going to disappear tomorrow, unfortunately. He stated that it's going to hurt our community for some time to come. Goldman Sachs today released a comment that stated that they felt this economic situation will be four times as bad as the great recession of 2008/2009.

Mr. Harrison stated that he sent out an email earlier this evening to the Board which was from the Scarsdale Inquirer back in 2009 and it talked about responding to the community for freeze of salaries by Scarsdale school employees, Superintendent Michael McGil, and five other administrators. They offered to freeze their salaries for the 2009/2010 year, and obviously the school board accepted that their offers. He asked for serious consideration by the Village Manager and senior staff, non-union employees to consider taking a freeze on their wages for the coming year. He stated that he didn't think it was too much to ask and hoped that it would be something that they would do voluntarily and it could be made up to them, perhaps in future years when things get better.

Mr. Harrison stated that he wanted to thank the Mayor and Trustee Arest; he has had conversations with them and appreciates their work and dedication and all the time they have put into this. However, he stated that the decrease in the tax increase from 1.98% to 1.46% is a pittance. He stated that he would like to see a zero increase in the Village budget for the coming year, or at least get it down to a half of 1%. This would probably take another \$400,000 in cuts. With regard to some of the items that Mr. Berg presented, he stated that they deserve serious consideration. He noted that he understood that revenues will be reduced from sales tax, as well as from mortgage tax funds and there will be shortfalls from those areas.

Mr. Harrison continued, stating that if the comfort station that was proposed for the Middle School site affects the tax rate, he certainly would not be averse to having it delayed another year. In regard to the library, he stated that the library team did a fantastic job. They raised the money and his family participated in one of their fundraisers, and there's no reason to me why the Board couldn't delay the opening of a library for another two or three months. That would pick up another half a percent to reduce the tax increase.

Mayra Kirkendall-Rodriguez, Fox Meadow Road, stated that she continues to believe that the projections are still too rosy. She noted that last time the Board held a meeting, on March 31st she published a piece for Forbes with my data analysis, arguing that the COVID-19 economic crisis would be far worse than the financial 2008 crisis. And the more research she's done, and seeing the doubling of default rates, the tremendous problems that thousands of municipalities are having around the country means that they're going to lay off even more people. She stated that we already have 17 million Americans unemployed and we're likely to get to over 20 million unemployed. By this Thursday when the official unemployment insurance data comes out, that data really understates the problem because there are a lot of business owners and contractors who are not counted in the data. One of the concerns that she has in these budget discussions is she is not hearing anything about the income sensitivity of 50% of Scarsdale residents who make less than \$250,000 and those numbers are already outdated. Unfortunately, there's a serious lag with these numbers. They don't take into account the many, residents in Scarsdale who either have already had to have pay cuts, who have lost their jobs.

This is not the time for any kind of tax increase. She stated that she, Robert Berg, Robert Selvaggio, and Sean Cohen sent the Board a working paper a month ago and they never received a response. In that working paper were recommendations of what else needs to be done - there needs to be more support in the Village for small businesses and there needs to be a lot of support for our residents. Every single market signal and

macroeconomic data analysis that she has done and published in the last couple of weeks tells her that we're likely to be in about four quarters of a recession. She stated that she doesn't ever see the most minor beginning of a recovery until about 12 months from now.

She urged the Board to make every possible reduction that Bob Berg outlined now and under no circumstances should taxes be raised. She stated the median income of Scarsdale is plummeting and this is not the time to be raising taxes. She urged the Board to take the income sensitivity issues of Scarsdale residents in mind as they finesse this budget.

At this time, Trustee Arest requested the Village Clerk to acknowledge the written communications received concerning the Tentative Fiscal Year 2020/2021 Budget.

Village Clerk Conkling stated that eleven communications were received from the following persons regarding the Tentative Fiscal Year 2020-2021 Village Budget:

- Robert Berg
- Neil Doppelt
- Susan Fromer
- Ralph Geer
- R. Scott Hirsch (2 emails)
- Anne Schager
- Lance Schiff
- Nicholas Thompson
- Voters Choice Party
- Alex Wolf

As there were no further comments offered at the public hearing, Trustee Arest requested a motion to close the public hearing, so moved by Trustee Crandall, seconded by Trustee Veron and carried unanimously.

Going back to the slide presentation, Trustee Arest reminded everyone that the budget is 69.3% reliant on property taxes, and keeping the property tax levy as low as possible is always the objective. He stated that he really appreciated all the public comments always, but in particular this evening and he hoped that the Community realizes how seriously the Board takes their role in this economic crisis, as well as the health crisis part of it, at least as seriously. The Board's goal always is to keep the property tax levy as low as possible. He stated that he didn't think anybody could escape the economic impact of the COVID-19 issue.

Trustee Arest continued, stating that a lot of the people who are advocating for a zero increase or even a reduction are also some of the same people who are predicting the direst circumstances going forward. That would mean a scenario three where the deficit could be much larger than what we are currently projecting for scenario one or scenario two. He stated that he felt that Mr. Whitestone made a very interesting point about municipal bond issues, that there might be some uncertainty. We are limited in terms of our fund balance. We absolutely are willing to look at service reductions and have those conversations and As it becomes more clear what's needed, we will do those in very short order.

Trustee Arest continued, stating that in terms of other budget levers, if we do rely on those, we have to be cognizant that they're short term and as our revenues decrease even more, we are even more reliant on our property taxes and it's unfortunate. He stated that he wished that it wasn't the case and that he truly wished wish that we could have a reduction in taxes this year because he knows that residents need it, as do the merchants. We need to do as much as we can for merchants and there are some ideas in capital; however, this is for a later conversation.

Trustee Arest addressed the tree expense budget line mentioned by Mr. Berg in his public comments and stated that much of that is a team of tree trimmers who spend virtually every day, for the safety of the Community, trimming trees. There is a very old tree stock in the community.

Trustee Arest also pointed out that most of the employees have certain civil service titles; however, they are incredible in their willingness to help out. Some of those individuals might help out with the leaf program in the fall and reduce our reliance on part time labor where there are additional costs there. If it snows, they may chip in for snow removal. It isn't as simple as saying we're not adding trees. He stated that he didn't know of a municipality of Scarsdale's size that spends that much money on trees, every year.

In regard to the Recreation program, he stated that he wanted to make two points clearly as shown in the presentation and from the from the Village Treasurer's scenario analyses. Looking at scenario one and scenario two. It was a net effect from recreation. So all of those expenses in the hypothetical don't exist. They've already been cut; part of the purpose of this presentation was to be very clear with the community.

Trustee Arest stated that the Board wants to do everything they can for tax savings for the residents and wants to protect them in every way that they can with services and during this health crisis. However, the Board also have to be responsible and realize that their implications for this year's budget and in particular for next year's budget, what it means to the tax levy. We can certainly have an additional conversation on this, but he stated that he would ask for caution. A lot of appreciation goes to the Library Board and the Library Director and the Village Manager and Village Treasurer. He stated that he doesn't take any dollar of potential decrease as nothing because every dollar matters, reducing our tax levy \$210,000 is a lot of money, especially when we're again going to probably be relying a great deal on our property tax levy unfortunately going forward. The recommendation is to apply that to the tax levy and what that would mean, eventually, assuming the Board approves it, an increase of 1.46% or roughly \$95 per average household.

Trustee Lewis stated that "this crisis highlights the critical role that government plays in our society by providing essential services like our police and fire department, and water and sanitation services. I want to thank the heroes of our police and fire departments, as well as all of our village employees who have ensured that our village has run safely and efficiently during this national emergency.

I would like to thank our Village Manager, Stephen Pappalardo and our staff for all the dedication they have shown during this time of crisis. I applaud the effort of the Mayor and Village Manager to revise our budget and propose a lower tax rate.

I believe that if we engage the full Board and the public in more frequent conversations about the proper level of taxes and the proper cost structure, it is possible that we can revise the budget even further to sufficiently reflect the current fiscal realities.

While we have reviewed two possible scenarios that could adversely impact our revenues at our working group meeting on March 31st, I believe we need to evaluate and consider a worst case scenario that impacts not only our revenue for adverse outcomes, but our cost structure for adverse outcomes, and greater uncertainty in the timing of cash flows. We need a debate on how to construct Scenario 3. It is likely we will have differing views on this scenario - only through open debate will we craft a useful scenario for planning purposes.

As I mentioned on March 31st, the timing of our cashflows may become less predictable. I believe it will be important to have a conversation about the timing of cashflows, how our cashflow may be impacted under various scenarios, and the decision tree we might use to make further cost adjustments should our reserves fall lower than advisable. It will be more important than ever to manage our cashflow and cash reserves carefully.

I do not believe we should be raising taxes at this time, there is too much pain now, and in fact, I believe we should be finding ways to reduce expenses and taxes further. So, while I am pleased with the direction that is being taken by the Mayor and the Village Manager, I believe we need a more engaged public process to take a closer look at our cost structure, investment process, and adjust appropriately.

Trustee Crandall thanked the Mayor and other Trustees for all they have done together with Village Manager Pappalardo and certainly Village Treasurer McClure. She stated that "This is a difficult time for many of our residents and I've received a couple of phone calls and I've certainly read the emails. I've listened to the comments this evening. I'm well aware from talking to friends and relatives about the loss of investments, loss of jobs, the fear that's out there and I've given our Village budget a great deal of thought. The problem here is that municipal government isn't like any other business. You know what essential services are, Police, Fire, sewer, water, and sanitation, to name a few. There are too many unknowns with the situation. We don't know if there will ever be a vaccine and we don't know if there will be a second wave. It's too hard to predict. One thing I do know, however, is that a well-managed municipal government indirectly protects property values, just as a good school district helps maintain our property values during hard times. That was an important factor for us when we purchased our home back in 1991 because we wanted to make sure that our investment lasted, and that it would serve us well into the future. For many residents their home is their largest asset.

Therefore, I do support the data driven approach to the 2020/2021 budget, that will provide Scarsdale village with a financial flexibility to keep the community safe and relatively stable, given the ongoing unpredictable COVID-19 crisis. Please note that with the austerity

measures in place, we are already cutting back on non-essential spending. The village needs its property tax revenue, however, in order to pay its bills and to keep the community safe and stable. Once again, this isn't like any other business. Our business is to keep the water running so it's safe to drink, and to continue to provide police and fire, all of those things you've grown accustomed to.

The other thing I would like to mention is that when it comes to our personnel costs. One thing we learned this year as we were searching for a new assessor is that the pool of people going into municipal work has been shrinking. So, with other businesses, perhaps it's easier for them to cut salaries or to look to make job cuts, but when it comes to a municipality, we have to remember that there aren't so many people looking to go into municipal work. As a Scarsdale resident, I certainly want to find and keep the best people possible to serve all of you, because that's important, that keeps us safe, and that keeps us as financially stable as we can be. So with that, I'll close and I wish I could do this in any other way because I do realize that financial hardship that's out there. Thank you.”

Trustee Veron stated “As Mayor Samwick and Trustee Arest explained in great detail [this evening](#) (thank you for your clear communication) and as we’ve stated at our other work sessions and board meetings, this Board and Village staff immediately responded to the COVID19 crisis by engaging in budget and scenario analyses. We are all keenly aware of our responsibilities to our taxpayers and to the long term health of Scarsdale, and our goal continues to be prudent fiscal management driven by real time data.

To that end, we have devised a three part plan:

1. Redirect funds from the 19-20 budget and institute austerity measures
2. Revise the 20-21 tentative budget with added taxpayer relief
3. Evaluate multiple scenarios with projected revenue shortfalls and expense management alternatives - keeping in mind both operating and capital improvement levers.

I strongly encourage this Board to have regular deliberative sessions to monitor, plan, and pressure test our financial assumptions. There are many conversations to be had with the community on the myriad tradeoffs to consider. We need to understand what the community will tolerate.

Tonight I support a revision to the tentative budget that relates to the second prong of our three part plan. We understand the stress and uncertainty these times bring, and I support the recommendation to reduce the tentative planned tax rate from 1.986% to 1.46%.

This proposed reduction is made possible by the careful fiscal management of the library budget, and more explicitly, by the tireless and meticulous efforts of our Library Director Beth Bermel. As you will also hear later [this evening](#), Director Bermel’s oversight of the library budget has been extraordinary. She cautiously postponed filling open positions, waiting to hire until we were as close as possible to the renovated and expanded Library’s reopening. And throughout the project, she scrimped on normal operating expenses. Now, given the slowdowns relating to the COVID health emergency, we are enormously grateful

for her stewardship. Given the restrictions imposed on social distancing and construction, the anticipated library reopening will be delayed from what had been previously discussed at our winter budget meeting. Director Bermel will again postpone anticipated expenses. I do want to underscore that the change in this current budget represents a deferral of a planned expense not an austerity cut, and the board intends that the library's well-documented needs will be met.

Trustee Arest stated that he would love to start discussing the Village's operations and not because decisions need to be made, necessarily, but because they need to really be prepared as more clarity comes; we have to be ready and we intend to be, but we also have to be very cognizant that even though things might be technically closed, our Village staff, especially at all levels, but in particular, from what he has seen, the department heads are working harder than they've ever worked.

Trustee Arest stated that in response to a potential deficit, that's much larger than scenario two. Not only are they prepared to do it, but they are looking for the opportunity when that time comes. But at this point, from what he has seen, this is not the time while managing this health crisis.

Trustee Lewis stated that he thought it was good to have a little Board debate and he just needed to push back on the premise that Trustee Arest just offered to the Board, which is that there is simply not time for us to think through these issues. He stated that he thinks that's what working sessions are for and that it's okay for the Board to debate things with the data we have. He felt that the Board has adequate data to have a more detailed and in depth conversation and he felt that will help the Board prepare their thoughts and a framework for debate, as staff is better able to support it with more data. He stated that he is not certain that what Trustee Arest said is completely accurate or reflects the views of the entire Board.

Trustee Arest stated that is fair, and that he would love to hear from anyone else that might disagree or agree. What he said to counter that is that he welcomes conversations and debates at any point. He stated he would have another work session tomorrow if anyone would like. He stated that he thinks the Board has to be very careful about setting the Community's expectations about what's realistic. And while the Board can pick apart the budget, to the extent that they can, and he stated that he is sure that Trustee Lewis has been as he, going through the budget and looking at different options.

Trustee Arest stated that we have to address exactly what Trustee Lewis is saying, but he thought that it's a little dangerous to potentially give hope to the community or set the Board up for ill informed decisions without someone to back it up and do the deep dive into the numbers that is needed. However, he stated that we can agree to disagree.

Trustee Lewis stated that he felt the word dangerous is an inappropriate word; we're talking about public debate.

Trustee Arest responded 'difficult'.

Trustee Lewis stated that the Board does not want to put pressure on the staff, who's doing heroic work. Steve has done an amazing job. So has Mary Lou, and we should all be

thankful for the dedication and service. He stated that his point is that the last working session on the subject of the budget was on March 31st and it is two weeks later. Is it possible we could have had a session last week? Is it possible we could schedule more sessions with advance notice so we can all prepare and have thoughtful deliberations and conversations? Trustee Lewis stated that he thinks it is possible to say we're going to agree to have conversations, while at the same time agree not to make a decision, so we can all understand each other better. He thought that could be useful.

Mayor Samwick stated that we are operating in an environment of a pandemic with an immediate hit to the economy worldwide, not just here in Scarsdale and as a result of that we have executive orders that we're operating under. One of those that impacts us very directly is that we cannot have more than 50% of our staff on site at any given time. And so what I am seeing firsthand is a truly Herculean effort on the part of staff to operate essential services of the Village and to deal with the Fiscal Responsibilities that we have to deal with. And so what that means is taking a taking immediate and decisive action to a short term threat and doing it in a way that is conservative, and doing in a way that is proven, and leaving the door wide open for subsequent changes. We have the luxury of having budget flexibility that not all governmental bodies have and we have the ability to adjust the budget on an ongoing basis. We have regular work sessions where we address the data. And so we took immediate action to deal with the immediate threat. We have matched short term threats with short term actions, and now we're shifting into a data driven mode with increased visibility. We have seen an opportunity to look at data in the current budget and look at a known delay in the completion of the library and to use that for Taxpayer Relief because we absolutely understand the suffering of our residents; we are suffering the same exact things. We're all in this together. We all want to see taxes that are reduced. We want to see taxes that are lower than they are today. But we need to balance who we are as a community, and what are our core values. And those are things that really shouldn't be addressed in the midst of the emergency when we have plugged what we believe to be any of the holes that we can see in the short run. So the library has done an exceptional job; Beth Bermel has done an exceptional job managing her budget that gave us the financial flexibility to reduce the tax increase for this year.

Mayor Samwick stated that he also wanted to take this opportunity to make sure that people are aware of what our budget impacts are. What we do this year with the library budget means that next year we're looking at an arbitrary number of a 2% increase in the library budget. We're going to be looking at more than that because the first full year of operations has now been deferred to the 2020-2021 fiscal year. We are going to see a number that is not a regular operating increase number for the library as a result of this cut in the library. It's the right thing to do. But it's important to manage expectations. It's important to know what we do with respect to the library. This year has ramifications on future years as well. It's important that we stay very focused on the fiscal impacts here. It's important that at the same time we are focused at least as much on the health, safety and welfare of our community of our residents, of our employees, and that we continue to deliver essential services because that is as every Trustee has pointed out, what our Village government is here for. It's here to provide police protection, fire protection, to distribute water to our residents, and to pick up the trash. These are critical services that need to continue.

With that, Mayor Samwick stated that he would like to ask staff for a resolution to approve the budget, as has been amended by the proposal specifically outlined by Trustee Arest to be prepared for the April 28th Board of Trustees meeting so that the Village can be in compliance with the New York State statutory requirements to adopt a budget no later than May 1st.

* * * * *

Trustee Arest

Upon motion entered by Trustee Arest, and seconded by Trustee Crandall, the following resolution regarding Calling for a Public Hearing on a Local Law Amending Chapter 269 of the Scarsdale Village Code Entitled Taxation was approved by the vote indicated below:

RESOLVED, that a Public Hearing is hereby scheduled by the Board of Trustees of the Village of Scarsdale at 7:00 PM on Tuesday, April 28, 2020, via Zoom video conferencing service to consider a proposed local law to amend Chapter 269 of the Scarsdale Village Code, entitled Taxation; and be it further

RESOLVED, that members of the public wishing to present comments may do so online during the public comment phase of the hearing by accessing the meeting at <http://zoom.us/s/516395144>, or by calling-in using 1-929-436-2866 and entering the meeting ID, 516-395-144; and be it further

RESOLVED, that the Village Clerk is hereby directed to publish notice of said hearing pursuant to Village Law.

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Trustee Arest	None	None
Trustee Crandall		
Trustee Lewis		
Trustee Ross		
Trustee Veron		
Trustee Waldman		
Mayor Samwick		

Upon motion entered by Trustee Arest, and seconded by Trustee Crandall, the following resolution regarding Families First Coronavirus Response Act as it Relates to Emergency Responders was approved by a unanimous vote:

WHEREAS, on or about March 13, 2020, President Trump declared a national emergency regarding the outbreak of the COVID-19 virus; and

WHEREAS, on or about March 18, 2020, the Families First Coronavirus Response Act (“Act”), which included a temporary expansion of the FMLA and emergency paid leave provisions, was signed into federal law, effective April 02, 2020; and

WHEREAS, the Act permits covered employers, including public employers, to exclude emergency responders and health care providers from the applicable FMLA and emergency paid leave provisions of the Act; and

WHEREAS, the Village of Scarsdale (“Village”) recognizes that its emergency responders deliver critical safety emergency services to the Village’s residents and businesses; now, therefore, be it

RESOLVED, effective immediately, and to the extent it may be required by federal law or regulation, the Village hereby exempts and excludes its emergency responders, including, but not limited to, all members of its Police and Fire Departments, public works personnel, and any other job classifications as may be excludable under federal law and regulations, from any applicable FMLA and emergency paid leave provisions of the Act; and be it further

RESOLVED, that the Village reserves the right to modify or terminate this Resolution at any time in order to meet the needs of the Village and its employees.

Trustee Crandall

Upon motion entered by Trustee Crandall, and seconded by Trustee Ross, the following resolution regarding Authorization to Execute an Intermunicipal Agreement with Westchester County for Maintenance of the Bronx River Reservation was approved by the vote indicated below:

WHEREAS, the County of Westchester owns the Bronx River Reservation which includes an approximate 3.7 acres of parkland adjacent to the Bronx River and bordering the Scarsdale Train Station on Depot Place; and

WHEREAS, the Village of Scarsdale is interested in performing maintenance activities to this parkland to assure that the land be kept free of litter and debris and remains an attractive natural buffer to this well traveled area; and

WHEREAS, over the past 30 years, the Village of Scarsdale and Westchester County have been parties to intermunicipal agreements permitting the Village to enter this County-owned property to conduct these maintenance efforts in accordance with our objectives; and

WHEREAS, the current intermunicipal agreement expires on April 30, 2020 and the Village and County are desirous of continuing this arrangement through the execution of a successor intermunicipal agreement; and

WHEREAS, the term of the proposed intermunicipal agreement is 5 years, commencing retroactively on May 1, 2020 and terminating on April 30, 2025, with the ability of either party to terminate for any reason upon sixty (60) days prior written notice to the other; and

WHEREAS, the Village Attorney has reviewed the attached agreement and approved as to form; now, therefore, be it

RESOLVED, that the Village Manager is hereby authorized to execute an intermunicipal agreement renewal with the County of Westchester, in substantially the same form as attached hereto, for the maintenance of County owned parkland adjacent to the Bronx River in Scarsdale as detailed in Schedule “A” of the agreement; and be it further

RESOLVED, that the Village Manager is hereby authorized to undertake any administrative acts required under the terms of this agreement.

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Trustee Arest	None	None
Trustee Crandall		
Trustee Lewis		
Trustee Ross		
Trustee Veron		
Trustee Waldman		
Mayor Samwick		

Trustee Lewis

Upon motion entered by Trustee Lewis, and seconded by Trustee Crandall, the following resolution regarding Awarding VM Contract #1261 – Village Center Single-Space Meter Contract was approved by the vote indicated below:

WHEREAS, the Village of Scarsdale has been working to identify a solution to offer alternative parking meter payment methods to the Scarsdale community; and

WHEREAS, the Village commenced a pilot program in 2017 (Pilot) to grant motorists an opportunity to test and provide feedback on various “smart” meter parking equipment installed by the Village; and

- WHEREAS,** the results of the Pilot, as identified in the after-action report (Report), determined that Village Center motorists preferred single-space meters over multi-space and other “smart” meters, and to pay for parking at the single-space meters via coin rather than credit cards or cash; and
- WHEREAS,** the Report results also indicated a strong desire by stakeholders to pay for parking through their cellular phone using a parking meter app, which was implemented in June 2019; and
- WHEREAS,** On September 25, 2019, VM Contract #1256 – Village Center Single-Space Meter Contract was distributed and three sealed bids were accepted on October 29, 2019; and
- WHEREAS,** On January 14, 2020, the Village Board, pursuant to Section 103 of the New York State General Municipal Law and Section 57-7 of the Village Code, rejected the three (3) bids received for VM Contract #1256 –Village Center Single-Space Meter Contract (Resolution attached); and
- WHEREAS,** the Village Manager rebid Village Center Single-Space Meter Contract on February 11, 2020; and
- WHEREAS,** the bid solicitation specifically for VM Contract #1261- Village Center Single-Space Meter Contract providing for the replacement of 400 single-space meter mechanisms and associated equipment, was published in the Scarsdale Inquirer on February 14, 2020, on BidNet, and directly e-mailed to four well-respected firms in the meter parking equipment industry; and
- WHEREAS,** the bid solicitation requested pricing for 400 single-space electronic meter mechanisms, one handheld meter communicator, data key or other comparable mechanism, one meter management software package and the necessary installation and training; and
- WHEREAS,** on the bid opening date, Tuesday, March 03, 2020, four sealed bids were received from Take a Powder, Inc., POM Incorporated, CivicSmart, Inc., and Integrated Tech System, Inc. (ITS); and
- WHEREAS,** ITS submitted the lowest bid of \$163.08 per meter mechanism; \$3,472 for a handheld meter communicator, data key or comparable mechanism; \$0 meter management software and \$1,250 for installation and training; and
- WHEREAS,** the Village staff recommends awarding VM Contract #1261 – Village Center Single-Space Meter Contract bid to ITS; now, therefore, be it

RESOLVED, that VM # 1261 – Village Center Single-Space Meter Contract be awarded to Integrated Technical Systems, Inc., 8 Capital Drive, Wallingford, CT 06492, at the unit bid prices itemized in the attached bid tabulation sheet, for an estimated total cost of \$69,954; and be it further

RESOLVED, that the cost of same be charged to Capital Projects Fund H-3397-962-2020-065 Eqp Vlg Center New Coin Meters, or to other appropriate accounts for Parking Meters, as determined by the Village Treasurer; and be it further

RESOLVED, that the Village Manager is hereby authorized to execute VM # 1261 Village Center Single-Space Meter Contract on behalf of the Village of Scarsdale with Integrated Technical Systems, Inc., 8 Capital Drive, Wallingford, CT 06492, and to undertake administrative acts as may be required under said agreement.

AYES

NAYS

ABSENT

- Trustee Arest
- Trustee Crandall
- Trustee Lewis
- Trustee Ross
- Trustee Veron
- Trustee Waldman
- Mayor Samwick

None

None

Upon motion entered by Trustee Lewis, and seconded by Trustee Crandall, the following resolution regarding Rejecting Bids for VM Contract #1263 – Furnish and Deliver Street Trees was approved by the vote indicated below:

WHEREAS, the Village’s Annual Street Tree Planting Program consists of Village Highway Department crews planting street trees in the Village right-of-way of roughly 2.5 to 3 inches in diameter, in consultation with the abutting property owners; and

WHEREAS, the Village consulting arborist and the Friends of Scarsdale Parks has provided a list of recommended native tree species appropriate for Scarsdale’s USDA Plant Hardiness Zone, with planting locations proximate to public roadways and overhead utilities; and

WHEREAS, the program provides for the planting of approximately 75 - 150 native street tree species along public right of ways throughout the Village based on budget appropriations; and

WHEREAS, VM Contract #1263 - Furnish and Deliver Street Trees was published in the Scarsdale Inquirer on February 28, 2020, and also advertised online through BidNet; and

WHEREAS, on the bid opening date, March 16, 2020, three sealed bids were received, as detailed in the attached bid summary, with the Village’s intent to award the contract on a unit price basis; and

WHEREAS, given the current economic uncertainties surrounding the COVID-19 pandemic, the related austerity measures implemented by the Village Manager, and the priority of the Department of Public Works to deliver essential public works services during this health crisis, staff recommends that all bids received for VM Contract #1263 be rejected in their entirety; now, therefore, be it

RESOLVED, that all bids for VM Contract # 1263 – Furnish and Deliver Street Trees, are hereby rejected and, that any and all bid deposits received from vendors, be returned; and be it further

RESOLVED, that the Village hopes to continue this annual tree planting program in Fiscal Year 2020-21 should the aforementioned circumstances improve.

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Trustee Arest	None	None
Trustee Crandall		
Trustee Lewis		
Trustee Ross		
Trustee Veron		
Trustee Waldman		
Mayor Samwick		

Trustee Ross

Upon motion entered by Trustee Ross, and seconded by Trustee Crandall, the following resolution regarding Authorization to Execute a Municipal Snow and Ice Agreement with New York State Department of Transportation was approved by the vote indicated below:

WHEREAS, pursuant to Section 12 of the New York State Highway Law, the maintenance of State highways includes control over snow and ice removal authorized by the New York State Department of Transportation (NYSDOT); and

WHEREAS, snow and ice control on State highways, 15.7 miles of which are located within the Village of Scarsdale, may be performed by the host

municipality pursuant to an agreement entered into by the municipality and the NYSDOT; and

WHEREAS, in the interest of public safety and plowing expediency, the Village of Scarsdale has historically provided such service on behalf of NYSDOT since 1999 through successive amendments to the Municipal Snow and Ice Agreement, the latest of which was extended through June 30, 2019; and,

WHEREAS, the NYSDOT recently delivered a five-year agreement, effective July 01, 2019 and ending June 30, 2024, also allowing for three subsequent five-year extensions; and,

WHEREAS, the new contract is an Indexed Lump Sum contract with a 2019/20 season estimate of \$40,908.07, adjusted annually; now, therefore, be it

RESOLVED, that the Village Board of Trustees hereby authorizes the Village Manager to execute the New York State Municipal Snow and Ice Agreement 2019 – 2024, between the Village of Scarsdale and the New York State Department of Transportation in substantially the same form as attached hereto; and be it further

RESOLVED, that the Village Manager is herein authorized to undertake all administrative acts required pursuant to the terms of the Agreement, including the execution of any subsequent amendment to the above cited agreement.

AYES

- Trustee Arest
- Trustee Crandall
- Trustee Lewis
- Trustee Ross
- Trustee Veron
- Trustee Waldman
- Mayor Samwick

NAYS

None

ABSENT

None

Trustee Veron

Upon motion entered by Trustee Veron, and seconded by Trustee Crandall, the following resolution regarding Acceptance of a Gift from the Scarsdale Chinese Association was approved by a unanimous vote:

WHEREAS, amidst significant shortages in the availability of personal protective equipment for Scarsdale’s first responders, including police, fire, public works, and the Scarsdale Volunteer Ambulance Corps, the Scarsdale Chinese Association thoughtfully presented a gift of 3,000

surgical masks, valued at \$1,500, to help secure the health and safety of Scarsdale's first responders as they work the front lines of the COVID-19 pandemic in service to the Scarsdale community; and

WHEREAS, pursuant to Policy #106 of the *Village of Scarsdale Administrative Policies and Procedures Manual*, entitled "Gifts to the Village of Scarsdale," acceptance of all gifts valued at \$500 or more must be approved by the Village Board of Trustees, now, therefore, be it

RESOLVED, that the Village Board of Trustees hereby accepts the gift of 3,000 surgical masks for Scarsdale's first responders from the Scarsdale Chinese Association; and be it further

RESOLVED, that the Village Board of Trustees hereby extends its heartfelt thanks to the Scarsdale Chinese Association for their caring generosity.

Before reading the next two resolutions, Trustee Veron stated that: "Before us are two resolutions regarding the library renovation and construction project. The first extends the contract with our architects and construction management team given the change in timeline. The second provides for change orders due to unforeseen circumstances, unanticipated field conditions and project modifications. Paul Zaicek has graciously joined us this evening to give context to these resolutions as I know that the community follows carefully the library's progress.

Before I read the resolution, I want to reiterate that because of good management and prudent oversight by Director Bermel, Facilities Manager Zaicek and the entire team, the Library has available savings and other funding sources that will cover costs without any new burdens to the Village taxpayers.

We must extend our gratitude to the Friends of the Scarsdale Library and the many generous donors who have helped make this transformation a reality for everyone."

Upon motion entered by Trustee Veron, and seconded by Trustee Crandall, the following resolution regarding Extension of Construction Administration Services Agreement for Scarsdale Public Library Renovation and Expansion Project, and Transfer of Library Fund Balance was approved by the vote indicated below:

WHEREAS, the Village Board authorized a \$574,000 Construction Administration (CA) services agreement with Dattner Architects (Dattner), New York, NY, on November 14, 2017, covering a term of 18 months, expiring December 18, 2019, with two "no-charge" months of project closeout services provided thereafter; and

WHEREAS, in response to unforeseen field conditions and the associated increase in submittal reviews and reimbursable expenses, the Village Manager, pursuant to the Village Internal Control Policy, authorized an

additional \$51,437.34 to the Dattner CA agreement, yielding a revised total of \$625,437.34; and

WHEREAS, the project is now projected to be substantially complete by the end of August 2020, thus requiring an additional eight months of CA services for the period of January through August 2020, beyond which there remain two additional months of project closeout services at no additional fee; and

WHEREAS, for the remaining eight months, the negotiated fee has been reduced from \$31,888.88 to \$23,900 per month, resulting in a total potential increase of \$191,200, yielding a CA Services contract total of \$816,637.34; and

WHEREAS, continuing CA services are critical to successful project completion and, due to cost savings realized through prudent Library personnel management during construction, funding to support the additional work is available from Library Fund Balance; now, therefore, be it

RESOLVED, that the Village Manager is hereby authorized to execute an extension of the Dattner Architects Construction Administration Services Agreement in substantially the same form as attached hereto, for a total potential increase of \$191,200, and revised Dattner contract total of \$816,637.34, and that the Village Manager is further authorized to undertake administrative acts as may be required under the terms of the contract; and be it further

RESOLVED, that \$191,200 be transferred from the Library Fund Fund Balance to the Library Construction Administration Services Capital Account #HL-7497-964-2018-077G2 for the cost of these additional construction administration services.

<u>AYES</u>	<u>NAYS</u>	<u>RECUSED</u>	<u>ABSENT</u>
Trustee Arest	None	Trustee Ross	None
Trustee Crandall			
Trustee Lewis			
Trustee Veron			
Trustee Waldman			
Mayor Samwick			

Upon motion entered by Trustee Veron, and seconded by Trustee Crandall, the following resolution regarding Authorization of Change Orders for VM Contract #1228 – General Construction, Scarsdale Public Library Renovation and Expansion Project was approved by the vote indicated below:

- WHEREAS,** VM Contract #1228 – General Construction, Scarsdale Public Library Renovation and Expansion, was awarded by the Village Board of Trustees on June 26, 2018, to the lowest responsible bidder, Niram Inc. (Niram), Cedar Knolls, NJ, for a total contract award of \$10,307,000; and
- WHEREAS,** during the course of construction, the combination of certain unanticipated field conditions and added project features expanded the scope of work, necessitating associated change orders in connection with VM #1228; and
- WHEREAS,** in accordance with Section 2.9 of the Village’s Internal Control Policy, the Village Manager authorized VM Contract #1228 Change Orders GC-01 thru GC-10, totaling \$195,399.80, for a revised contract grand total of \$10,502,399.80, with additional change orders requiring Village Board review and approval; and
- WHEREAS,** pursuant to Section 2.9 of the Village’s Internal Control Policy, change orders GC-11 thru GC-19, totaling \$88,627.39, were authorized by the Village Board of Trustees at their regularly scheduled meeting on February 11, 2020, for a revised contract grand total of \$10,591,027.49, with additional change orders requiring Village Board review and approval; and
- WHEREAS,** change orders GC-20 thru GC-31, totaling \$110,199.39, as described in the attached summary, have been reviewed by Village staff, Savin Engineers, the Village’s construction management firm, and Dattner Architects, the Village’s architectural firm, and were deemed reasonable for the scope of work proposed, requiring Village Board of Trustees consideration pursuant to Section 2.9 of the Village’s Internal Control Policy; and
- WHEREAS,** taking into account change orders GC-01 through GC-31, a total of \$394,226.58, the revised General Construction VM #1228 contract total is \$10,701,226.58 representing a 3.8% increase, overall; now, therefore, be it
- RESOLVED,** that in accordance with Section 2.9 of the Village of Scarsdale Internal Control Policy, change orders GC-20 thru GC-31, totaling \$110,199.39, as described in the attached, are herein authorized for VM Contract #1228 - General Construction, Scarsdale Public Library Renovation and Expansion project; and be it further
- RESOLVED,** that said additions and modifications be paid utilizing the remaining available project contingency funds built into the approved project funding along with available balances of unencumbered approved project funding.

<u>AYES</u>	<u>NAYS</u>	<u>RECUSED</u>	<u>ABSENT</u>
Trustee Arest	None	Trustee Ross	None
Trustee Crandall			
Trustee Lewis			
Trustee Veron			
Trustee Waldman			
Mayor Samwick			

Written Communications

Village Clerk Conkling reported that twenty-three (23) communications have been received since the last regular Board of Trustees meeting. All written communications include responses from the Mayor, and may be viewed on the Village's website at www.scarsdale.com.

- Eleven communications were received from the following persons regarding the Tentative Fiscal Year 2020-2021 Village Budget.
 - Robert Berg
 - Neil Doppelt
 - Susan Fromer
 - Ralph Geer
 - R. Scott Hirsch (2 emails)
 - Anne Schager
 - Lance Schiff
 - Nicholas Thompson
 - Voters Choice Party
 - Alex Wolf
- Three (3) communications were received from the following persons requesting a moratorium on wireless infrastructure approvals during the COVID-19 crisis from:
 - Tamar Ben-Simon
 - Jan Flanzer
 - Ziva Zaff
- An email from Robert Berg regarding public participation at the March 24, 2020 Village Board meeting.
- An email from Margaret Drohan expressing her concerns regarding the flow of information on COVID-19.
- An email from Dick Garwin regarding posted notices at the high school track and a request to eliminate the fees for metered parking.
- An email from Roger Gerber regarding use of the high school track.
- A statement from the Greenburgh Human Rights Advisory Committee regarding the March 10th COVID-19 presentation in Scarsdale.

- An email from Mayra-Kirkendall Rodriguez regarding the public comment period at the March 24, 2020 Village Board meeting.
- An email from Cynthia Roberts with an inquiry concerning lawn and garden workers during the COVID-19 crisis.
- An email from Greg Schwend with an inquiry concerning an Executive Order by the Governor to ban non-emergency work by contractors.
- An email from Xue Sue on Behalf of the Scarsdale Chinese Association Executive Board regarding donations to White Plains Hospital, Westchester Medical Center and other community service groups.

There being no further business to come before the Board, the meeting was adjourned at 10:27 P.M.

Respectfully submitted,

Donna M. Conkling
Village Clerk