

VILLAGE OF SCARSDALE
BUILDING DEPARTMENT
COORDINATING OFFICE
VILLAGE HALL
1001 POST ROAD
SCARSDALE, NEW YORK 10583



OFFICE USE ONLY

APPL. # _____

DATE: _____

FEES

CHP Meeting _____

Mailing List _____

COMMITTEE FOR HISTORIC PRESERVATION
DEMOLITION APPLICATION
§182-3E

This application will be placed agenda for the next meeting of the Committee of Historical Preservation. Agendas can be checked on the village website, www.scarsdale.com or by calling (914)722-1140.

PART I: PROJECT DESCRIPTION

COMPLETE DEMOLITION

PARTIAL DEMOLITION (Note percentage greater than 50%) _____

TO THE BUILDING INSPECTOR: (Brief description of work must be provided)
Description of work:

I certify the compliance with that all applicable provisions of the Village Code related to this application. (Note: Lack of knowledge of any provision of the State Building Code and/or the Village of Scarsdale Code shall not constitute a reason for violating any provisions of the Codes.)

NAME: _____ ADDRESS: _____

PHONE: _____ EMAIL: _____

(Signature of Applicant) _____

PART II: PROPERTY, OWNER, ARCHITECT & CONTRACTOR INFORMATION

STREET ADDRESS OF PROJECT: _____ SEC. _____ BLK. _____ LOT _____

ZONING DISTRICT: _____ WETLANDS CONTROLLED AREA (check one): YES NO

FLOOD ZONE : _____ (check one): YES NO

PROPERTY OWNER'S NAME: _____ ADDRESS: _____
(current owner)

PROPERTY OWNER'S PHONE: HOME #: _____ CELL _____

ARCHITECT: _____ PHONE/EMAIL _____

CONTRACTOR: _____ PHONE/EMAIL _____

PART III: HISTORICAL INFORMATION

ORIGINAL ARCHITECT AND/OR ENGINEER FOR SUBJECT BUILDING (IF KNOWN) _____

YEAR BUILT AND AGE OF SUBJECT TO BE DEMOLISHED _____

PART IV: DEMOLITION COVERAGE RATIO

BUILDING ACTUAL FLOOR AREA SF _____, BUILDING FLOOR AREA SF TO BE DEMOLISHED _____
RATIO _____% (See Chapter 182 (3) (E))

PART V: INSURANCE REQUIREMENTS

AFTER obtaining all required approval(s) and BEFORE a Demolition Permit is issued, New York State Law requires that anyone working for you MUST furnish the Village with a current CERTIFICATE OF INSURANCE FOR WORKMAN’S COMPENSATION and LIABILITY.

PART VI: ENDORSEMENT

STATE OF NEW YORK
COUNTY OF WESTCHESTER

I, _____ being duly sworn, as the
(PRINT NAME)
agent, owner, corporate officer, contract vendee, etc) (circle one)
deposes and says: that _____ is the owner of the premises which this
application applies; (CURRENT OWNERS NAME)

that the applicant is duly authorized to make this application; and that the statements obtained here are true to the best of the applicant’s knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith, and in accordance with all applicable laws, ordinances and regulations.

If a person or entity other than the person executing this Endorsement intends to appear before the CHP on behalf of the owner or contract vendee, then that person or entity must obtain a separate sworn affidavit from the owner or contract vendee authorizing them to appear before the CHP on behalf of the owner or contract vendee.

Signature _____

Sworn to before me this, the _____ day of _____, 20____

Signature of Notary

EACH APPLICANT FOR A DETERMINATION OF HISTORICAL SIGNIFICANCE SHALL SERVE, PERSONALLY OR BY MAIL A WRITTEN NOTICE, SETTING FORTH THE NATURE AND SUBSTANCE OF THE APPLICATION AND THE TIME AND PLACE OF THE COMMITTEE ON HISTORICAL PRESERVATION MEETING AT WHICH THE APPLICATION SHALL BE HEARD. THE APPLICANT MUST SERVE ALL OWNERS OF PROPERTY OR ANY PART OF A PROPERTY WHICH IS LOCATED WITHIN 200 FEET OF THE STRUCTURE TO WHICH THIS APPLICATION RELATES. NOTICE SHALL BE SERVED NOT LESS THAN TEN (10) DAYS, IF BY MAIL, OR NOT LESS THAN SEVEN (7) DAYS IF PERSONALLY SERVED.

(See §182-7 of the Code of the Village of Scarsdale.)

A PERMIT IS REQUIRED BEFORE STARTING ANY WORK.

***NOTE: FOR NEW CONSTRUCTION FOLLOWING COMPLETION OF DEMOLITION, A SEPARATE BUILDING PERMIT IS REQUIRED**

REQUIREMENTS TO APPLY TO THE COMMITTEE FOR HISTORIC PRESERVATION FOR DEMOLITION

2 COMPLETED DEMOLITION APPLICATIONS (NOTARIZED)

2 COPIES OF 8x10 PHOTOS

FRONT VIEW

REAR VIEW

RIGHT SIDE VIEW

LEFT SIDE VIEW

WHOLE HOUSE (taken from street to show how it sits on lot)

2 COPIES OF TAX MAP WITH PARCEL HIGHLIGHTED

FEE \$300.00 APPLICATION FEE, DUE UPON SUBMITTAL OF APPLICATION

*****CHECK THE CALENDAR TO VERIFY APPLICATION DATE DEADLINES *****

MEETINGS ARE HELD APPROXIMATELY THE THIRD TUESDAY OF EVERY MONTH AT 7 P.M. IN RUTHERFORD HALL, IN VILLAGE HALL, OR VIA ZOOM, BUT ARE SUBJECT TO CHANGE, FOR ANY CHANGES OR CANCELLATIONS PLEASE LOG ONTO OUR WEBSITE AT www.scarsdale.com AND CLICK ON "HISTORIC PRESERVATION".

NEIGHBOR NOTIFICATION - **NO LATER THAN 10 DAYS PRIOR TO THE MEETING IS REQUIRED** FOR ALL APPLICATIONS. ALL NEIGHBORS WITHIN A 200' RADIUS FROM ALL CORNERS OF THE PROPERTY MUST BE NOTICED. **PROOF OF MAILINGS AND A COPY OF THE LETTER SENT TO THE NEIGHBORS MUST BE SUBMITTED PRIOR TO THE MEETING.**

****A COPY OF PAGE 5 MUST BE INCLUDED IN THE MAILINGS AS PER THE VILLAGE OF SCARSDALE BOARD OF TRUSTEES****

REPRESENTATION IS REQUIRED AT THE MEETING.

NEIGHBOR NOTIFICATION EXAMPLE FORM (SEE BELOW)

COMMITTEE FOR HISTORIC PRESERVATION NEIGHBOR NOTIFICATION FORM

NOTICE IS HEREBY GIVEN that the **Committee for Historic Preservation** of the Village of Scarsdale will hold a public hearing on Tuesday, _____, 20____, at 7:00____pm
(month and date) (year) (time)

At the Village of Scarsdale, Village Hall, 1001 Post Rd., Scarsdale, New York on the application of

_____ for Committee for Historic Preservation approval

(name of applicant, or property owner)

for the

_____ (description of work: e.g., to demo existing house, garage, pool etc.)

affecting the premises known as Section _____, Block _____, Lot (s) _____

on the tax Map of the Village of Scarsdale, New York and know as _____

_____ (street address)

Application & photographs of the existing plans are available to be viewed at scarsdale.com, via the Dropbox link, found in the Calendar under Applications & Supporting Documents.

As provided in section 182-3E of the Scarsdale Village Code, the purpose of the hearing is for the Committee for Historic Preservation to make a determination as to whether a building appears to be one of substantial historical importance, using the criteria set forth in section 182-5.

*The applicant should include a copy of page 5, which is Section 182-5 of the Village Code - ("Criteria for historical importance") with the required neighbor notification letter.

*182-5. Criteria for historical importance.

- A. In making a determination whether to grant an application for a certificate or to deny such application and require that the building in question be preserved, the Committee shall consider the level of significance in American history, architecture, archeology, engineering and culture present in the building, as well as the integrity of location, design, setting, materials and workmanship , and
1. That the building is associated with events that have made a significant contribution to broad patterns of Village, regional, state or national history; or
 2. That the building is associated with the life of a person or persons of historical significance; or
 3. That the building is the work of a master and embodies the distinctive characteristics of a type, period or method of construction that possess high artistic values; or
 4. That the building has yielded or may be likely to yield information important in prehistory or history,
- B. The Committee may consider if the building is listed on the National Register of Historic Places, New York State Register of Historic Places or Westchester County Inventory of Historic Places. A national, state, or county listing alone is not sufficient to warrant preservation.