



Building Department  
1001 Post Rd, Scarsdale NY 10583  
914-722-1140 building@scarsdale.com

## COMMITTEE FOR HISTORIC PRESERVATION DEMO APPLICATION Pursuant to §182

Application Number: \_\_\_\_\_

DATE: \_\_\_\_\_

FEE: \$300 For CHP Meeting & Mailing List

Project Address: \_\_\_\_\_

S.B.L.: \_\_\_\_\_

Zoning District \_\_\_\_\_

Flooding Zone Yes No

WETLANDS CONTROLLED AREA Yes No

\_\_\_\_\_ Complete Demolition

or \_\_\_\_\_ Partial Demolition of \_\_\_\_\_%

### DESCRIPTION OF WORK:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify the compliance with all applicable provisions of the Village Code related to this application. Note: Lack of knowledge of any provision of the State Building Code and/or Village of Scarsdale Code shall not constitute a reason for violating any provisions of the Codes.

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_

PROPERTY OWNER NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

ARCHITECT \_\_\_\_\_ PHONE/EMAIL \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE/EMAIL \_\_\_\_\_

### HISTORICAL INFORMATION

YEAR BUILT \_\_\_\_\_

ORIGINAL ARCHITECT AND/OR ENGINEER \_\_\_\_\_

BUILDING ACTUAL FLOOR AREA SF \_\_\_\_\_, BUILDING FLOOR AREA SF TO BE DEMOLISHED \_\_\_\_\_

RATIO \_\_\_\_\_% (See Chapter 182 (3) (E))



### INSURANCE REQUIREMENTS

AFTER obtaining all required approval(s) and BEFORE a Demolition Permit is issued, New York State Law requires that anyone working for you MUST furnish the Village with a current CERTIFICATE OF INSURANCE FOR GENERAL LIABILITY AND WORKERS COMPENSATION.

### CERTIFICATION of BUILDING/DEMO PERMIT APPLICATION STATE OF NEW YORK COUNTY OF WESTCHESTER

I, \_\_\_\_\_  
Print Name

have read the application & instructions and hereby certify to the best of my knowledge and belief that this application is truthful, correct and complete. Upon issuance of the Building/Demo Permit, all provisions of federal, state and local laws will be complied with.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Circle Status:                      Owner / Contractor / Agent

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If a person or entity other than the person executing this Certification intends to appear before the CHP on behalf of the owner or contract vendee, then that person or entity must obtain a separate sworn affidavit from the owner or contract vendee authorizing them to appear before the CHP on behalf of the owner or contract vendee.

EACH APPLICANT FOR A DETERMINATION OF HISTORICAL SIGNIFICANCE SHALL SERVE, PERSONALLY OR BY MAIL A WRITTEN NOTICE, SETTING FORTH THE NATURE AND SUBSTANCE OF THE APPLICATION AND THE TIME AND PLACE OF THE COMMITTEE FOR HISTORICAL PRESERVATION MEETING AT WHICH THE APPLICATION SHALL BE HEARD. THE APPLICANT MUST SERVE ALL OWNERS OF PROPERTY OR ANY PART OF A PROPERTY WHICH IS LOCATED WITHIN 200 FEET OF THE STRUCTURE TO WHICH THIS APPLICATION RELATES. NOTICE SHALL BE SERVED NOT LESS THAN TEN (10) DAYS, IF BY MAIL, OR NOT LESS THAN SEVEN (7) DAYS IF PERSONALLY SERVED.

A PERMIT IS REQUIRED BEFORE STARTING ANY WORK.

\*NOTE: FOR NEW CONSTRUCTION FOLLOWING COMPLETION OF DEMOLITION, A SEPARATE BUILDING PERMIT IS REQUIRED



## **REQUIREMENTS TO APPLY TO THE COMMITTEE FOR HISTORIC PRESERVATION FOR DEMOLITION**

**8 COMPLETED CHP DEMO APPLICATIONS**

**8 SETS OF 8x10 PHOTOS**

FRONT VIEW

REAR VIEW

RIGHT SIDE VIEW

LEFT SIDE VIEW

WHOLE HOUSE (taken from street to show how it sits on lot)

**8 COPIES OF TAX MAP WITH PARCEL HIGHLIGHTED**

**IF HOMEOWNER IS NOT THE APPLICANT, WE NEED A COPY OF THE DEED OR LETTER FROM HOMEOWNER GIVING PERMISSION TO WHOMEVER WILL PRESENT THE APPLICATION BEFORE THE CHP BOARD.**

**FEE** \$300.00 APPLICATION FEE, DUE UPON SUBMITTAL OF APPLICATION

\*\*\*\*\*CHECK THE CALENDAR TO VERIFY APPLICATION DATE DEADLINES \*\*\*\*\*

MEETINGS ARE HELD APPROXIMATELY THE THIRD TUESDAY OF EVERY MONTH AT 7 P.M. IN VILLAGE HALL BUT ARE SUBJECT TO CHANGE. FOR ANY CHANGES OR CANCELLATIONS PLEASE LOG ONTO OUR WEBSITE AT [www.scarsdale.com](http://www.scarsdale.com) AND CLICK ON "HISTORIC PRESERVATION".

PROOF OF MAILINGS AND A COPY OF THE LETTER SENT TO THE NEIGHBORS MUST BE UPLOADED TO THE DROPBOX AT LEAST 10 DAYS PRIOR TO THE MEETING.

**REPRESENTATION IS REQUIRED AT THE MEETING.**



As provided in section 182-3E of the Scarsdale Village Code, the purpose of the hearing is for the Committee for Historic Preservation to make a determination as to whether a building appears to be one of substantial historical importance, using the criteria set forth in section 182-5.

**§ 182-5 Criteria to determine historical importance.**

**A.** In making a determination whether to grant an application for a certificate or to deny such application and require that the building in question be preserved, the Committee shall consider the level of significance in American history, architecture, archeology, engineering and culture present in the building, as well as the integrity of location, design, setting, materials and workmanship, and

- 1.) That the building is associated with events that have made a significant contribution to broad patterns of Village, regional, state or national history; or
- 2.) That the building is associated with the life of a person or persons of historical significance; or
- 3.) That the building is the work of a master; or [Amended 4-24-2018 by L.L. No. 2-2018]
- 4.) That the building embodies the distinctive characteristics of a type, period or method of construction that possess high artistic value; or [Added 4-24-2018 by L.L. No. 2-2018]
- 5.) That the building has yielded or may be likely to yield information important in prehistory or history.

**B.** The Committee may consider if the building is listed on the National Register of Historic Places, New York State Register of Historic Places or Westchester County Inventory of Historic Places. A national, state or county listing alone is not sufficient to warrant preservation.