



# Village of Scarsdale

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## PRESS RELEASE

For Immediate Release  
Contact: Village Manager's Office  
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### Village Hall Reopening

Pursuant to [NY Forward](#), Governor Cuomo's [Executive Order 202.39](#) authorized local governments in Phase II regions to bring non-essential employees back to work beginning two weeks after having attained Phase II. The Mid-Hudson Region, which includes Westchester County, attained Phase II on June 09, 2020.

Therefore, Village Hall will reopen to the public on Tuesday, June 23, offering our standard operating hours of 9:00 AM to 5:00 PM, Monday through Friday.

In preparation for reopening in a manner that provides for the safety of visitors and our staff, alike, a Reopening Committee has worked diligently to review all applicable public health mandates and guidance, resulting in a [COVID-19 Safety Reopening Plan](#). Certain physical improvements and modifications to our operating procedures were also identified and implemented.

We look forward to welcoming everyone back into Village Hall next week! However, please expect the following, among other changes, when visiting in-person:

#### *Physical Changes*

- Plexiglass shields are in-place to provide a physical barrier to the transmission of COVID-19 or other diseases.
- Floor markings and other measures have been installed to help remind visitors of the need to maintain six feet separation from others.
- Enhanced facility sanitization and disinfection protocols are in-place.

#### *New Procedural Requirements for Visitors (Similar Protocols for Employees)*

- Visitors are encouraged to call ahead to make an appointment, or to inquire whether a particular need can be supported remotely. The [Village Hall Directory](#) is available online.

- Prior to visiting a Village facility, all visitors are encouraged to familiarize themselves with the [CDC guidelines](#) for preventing transmission of the COVID-19 virus.
- Visitors will be asked to provide photo identification upon entry, which will be used for contact tracing purposes should the need arise.
- The Village will perform health screening assessments of all visitors. This screening, the results of which will be used to inform contact tracing needs, includes completion of a short questionnaire. An affirmative response to any of the following screening questions constitutes a barrier to entry:
  - COVID-19 symptoms in the past 14 days; or
  - Positive COVID-19 test in the past 14 days; or
  - Close contact with confirmed or suspected COVID-19 case in the past 14 days.
- If a visitor answers “No” to all of the health screening questions, a temperature check will be performed. A visitor with a temperature above 100.4° F will not be permitted to enter the facility. The individual will be requested to contact her/his healthcare provider for further direction.
- All visitors are required to wear a mask or other face covering while visiting any of our facilities. If a visitor is unable to wear a face covering, accommodations must be requested prior to arrival at the facility being visited.
- Due to reduced building occupancy limits and social distancing requirements, individuals are asked to visit Village Hall alone, whenever possible.

Thank you for complying with the new operating protocols and procedures, as well as for your understanding and patience while we continue to refine our approach in response to public feedback and the shifting regulatory environment within which we are endeavoring to maximize opportunities to interact directly with our staff, as we also maintain necessary public health protections.

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