



Village of Scarsdale

VILLAGE HALL / 1001 POST ROAD / SCARSDALE, NY 10583
914.722.1110 / WWW.SCARSDALE.COM



PRESS RELEASE

For Immediate Release
Contact: Building Department
914-722-1140

November 29, 2020

In-Person Building Department Services Suspended

Due to a recent positive diagnosis and subsequent contact tracing involving Building Department personnel, no in-person services will be available from the Building Department and the Office will remain closed until December 09, 2020, subject to the health status of our personnel at that time.

During the period that in-person Building Department services are suspended, personnel will continue to respond to emails and telephone messages remotely. Please also note the following important information:

- Neither Building Permits, Pre-Date Letters, nor Certificates of Occupancy will be issued until in-person services are resumed.
- No new building permit applications will be accepted until in-person services resume. In the interim, staff will endeavor to complete reviews of applications received prior to the suspension of in-person services.
- Limited field inspections will be available. To schedule an inspection, please call the Building Department at 914.722.1140 or email building@scarsdale.com.
- Real estate agents will have access to the computer terminal located on the second floor lobby. Please note that no computer assistance will be available.
- Title search companies will have access to computer terminals located in the 2nd Floor Conference Room. Please note that no computer assistance will be available.

As reported on [November 25](#), all other Village Hall departments will be operating with reduced in-person staffing as a COVID-19 safety precaution.

All visitors to Village Hall remain subject to health screening and must present a State-issued ID when entering the building. In the event that contact tracing should become necessary, information gathered by staff during in-person interactions, including those with the health screening station, is used to provide important notifications that help reduce the spread of COVID-19.

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