



LIST OF BUILDING DEPARTMENT INSPECTIONS

CALL (914) 722-1140

Stamped/Approved plans must be always on site

NOTE: Additional special inspections may be required & noted on permit condition sheet. The Building Department stamped approved plans must be always on site. **Do not start work without it.**

ORDER OF INSPECTIONS

1. **PRE-CONSTRUCTION INSPECTION** – Contractor to install 6-foot chain link fence, tracking pad, tree protection, hay bales, stockpile and silt fence for **ALL** New Dwelling Construction, Demolition work and **any excavation projects**.
2. **ENGINEERING** – Contact Engineering Department for stormwater erosion control inspection at 914-722-1106.
3. **FOOTINGS** – Inspection required prior to pouring of concrete. Design Professional to certify footing size and reinforcement with letter submitted and approved by the Building Department.
4. **WATERPROOFING & FOOTING DRAINS** – Prior to these inspections, the foundation must be certified by the design professional with letter submitted and approved by the Building Department. NOTE: FOUNDATION SURVEY MUST BE SUBMITTED AND APPROVED BY THE BUILDING DEPARTMENT, PRIOR TO START OF FRAMING. SURVEY MUST INCLUDE TOP OF FOUNDATION WALL ELEVATION, EXISTING GRADE ELEVATION AROUND FOUNDATION PERIMETER AND ALL SETBACKS FROM PROPERTY LINES.
5. **ELECTRICAL ROUGH-IN** – Call for 3rd party electrical rough-in inspection (must present electrical rough-in sticker at framing inspection)
6. **FRAMING & STEEL** – Must be inspected after all mechanicals (plumbing, electrical, HVAC) are finished and must also be certified by the design professional with letter submitted and approved by the Building Department.
7. **ROUGH PLUMBING** – Should be scheduled with framing inspection to include waste, venting, water lines, and gas test if needed.
8. **GAS TEST** – Must hold 4 psi for 15 minutes for natural gas and Stage 1 propane. Stage-2 propane is tested at 15 psi.
9. **FIRE SPRINKLER** – If installed, must be inspected for a rough and final inspection by the Fire Inspector.

10. **BACKFLOW** – For both fire sprinklers and lawn sprinklers, plumbing permits are required for the backflow preventor, as well as sprinkler permits from the Water Department.
11. **SHOWER PAN** – Shower pans must be filled with at least 2-inches of water and curbs must be at least 3 inches in height. Curb less pans also require a 2-inch water depth for testing. Pans cannot have any sitting water left in them once drained.
12. **INSULATION** – Spray foam and blown-in insulation must be certified by the installation company, on their letterhead and signed by the owner/president. For conventional insulation, it must be installed so there are no gaps. This inspection includes all fire-stopping as well as air sealing for all joints on all exterior walls.
13. **FINAL ELECTRICAL** – Inspected by a third-party agency, thru your electrician, a final electrical inspection certificate must be submitted to the Building Department prior to scheduling the final inspection – certificates can be a copy or emailed.
14. **SUBMITTING OF CONDITION SHEET ITEMS** – All condition sheet items must be submitted and approved prior to scheduling the final inspection
15. **STORMWATER MANAGEMENT & EROSION CONTROL PERMIT (SWEC)** – If obtained, must be inspected by the Engineering Department for a final SWEC inspection when all site work is completed – to schedule call (914)722-1106. A CO from the Building Department will not be issued until the SWEC permit is closed first.
16. **FINAL PLUMBING** – Inspection to be scheduled along with the final building permit inspection and to check all fixtures have been installed, the sealing of all exterior penetrations, and a peppermint test on new dwellings and gut renovations.
17. **FINAL INSPECTION** – After all work is completed as per approved plans and in conformance with the 2020 NYS Building Code (check with design professional). NOTE: IF AN AS-BUILT FINAL SURVEY &/OR CERTIFIED LOT COVERAGE FORM ARE REQUIRED, THEY MUST BE SUBMITTED AND APPROVED BY THE BUILDING DEPARTMENT, PRIOR TO SCHEDULING THE FINAL INSPECTION.

NOTE: YOU MAY NOT FILE FOR A CERTIFICATE OF OCCUPANCY PRIOR TO ALL SCHEDULED INSPECTIONS, AMENDMENTS, CERTIFICATIONS, FINAL SURVEYS, AND PERMIT CONDITION SHEET ARE COMPLETED AND APPROVED OF BY THE BUILDING DEPARTMENT.